

Pittsburgh Curling Club Board Meeting Minutes

02/08/2010 7:30 PM RMU ISLAND SPORSTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Rich Ashford, Andy Banfield, Dan Bliss, Steve Buffington, Amanda Marchitelli, Jen Poeschl, Marie Rose, Keith Scott, Brian Stuart, Al Tarkka
MEMBERS ABSENT	Michelle Crown, Amy Hannan
OBSERVERS	Steve Marchitelli
CALLED TO ORDER	7:30 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
No changes to the previous meeting minutes.		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the full and public versions of the January 2010 Board Meeting minutes: Rose/Marchitelli – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS**BOARD MEMBERS**

DISCUSSION		
Andy Banfield: <ul style="list-style-type: none"> • Year-end awards <ul style="list-style-type: none"> ○ Board will vote for the Junior Curler of the Year from a list of eligible candidates. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**KEITH SCOTT**

DISCUSSION		
<ul style="list-style-type: none"> • The club is solvent. • Audit <ul style="list-style-type: none"> ○ Auditors do not require a physical inventory of equipment. Photographs are OK. ○ The Common Grant application requires only a 1 year audit. • Accounts Payable: \$51.95 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay invoices: Ashford/Bliss – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**RICH ASHFORD**

DISCUSSION		
<ul style="list-style-type: none"> • Equipment <ul style="list-style-type: none"> ○ Research and get a quote for a water heater for the pebble tanks. ○ Research and get a quote for a set of tournament pebble heads. • Safety <ul style="list-style-type: none"> ○ Need to be more vigilant with sliders being left on the ice. ○ Rocks should be stored 5 feet behind and to the side of the hacks. ○ Loose equipment should be kept to a minimum and kept out of the way of curlers. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

KEITH SCOTT

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

KEITH SCOTT

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

**DAN BLISS
AMANDA MARCHITELLI**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Rock Handle Raffle Ticket sales	Dan Bliss and Jen Poeschl	Ongoing

OUTREACH

DAN BLISS

DISCUSSION

- 01/08/10 Corporate Learn-to-Curl
 - Team building event for American Textiles Corp. scheduled through RMU.
 - 75 participants.
 - 15 club members plan to participate, many taking off work to do so.
 - Went quite smoothly and we learned a good deal about how to deal with large crowds for the Olympic Open Houses

- 01/09/10 Learn-to-Curl
 - 12 people attended
 - One new member from this group

- 01/23/10 Learn-to-Curl
 - 10 people attended

- Pre-Olympic Instructor Demo is scheduled for February 6th at 7:00PM to show non-instructors what to do for the Olympic open houses.

- 02/13/10 Learn-to-Curls
 - 70 of 70 spots booked.
 - 13 spots were donated by the PCC to Tickets 4 Kids.
 - Prepayment received for all spots (excluding those donated).
 - "Media Challenge Night" is cancelled.

- Olympic Open Houses – 02/20/10 and 02/27/10
 - Open houses scheduled from 5 – 9PM both nights.
 - Will ask for 2 warm rooms for both nights.
 - Last draw on 02/27/10 will be opened up for pickup games for instructors.
 - 29 volunteers signed up each night as of 02/01/10.
 - Open houses will have four stations:
 - (1) Welcome and Sign In
 - (2) General Instruction and Safety (off ice)
 - (3) On-ice Activities
 - (4) Warm Room and Mini-League Sign-up
 - On-ice portion will be quick sessions, based on the recent American Textiles LTC
 - Instructors will demo slide once and then each participant gets one practice slide.
 - Sweeping demo and practice.
 - Each group then plays one end. If crowds are small, an additional end may be added.
 - Off-ice volunteers will let instructors know if they have time for more ends.
 - Board reps need to start talking to their teams about participating at Open Houses.

- Mini-Leagues
 - Two separate mini-leagues will be held, each with a maximum of 40 participants.
 - Saturday League: 04/17 9-12pm; 04/24 9-12pm; 05/01 3:15-7:15pm
 - Sunday League: 04/11 5-8pm; 04/25 5-8pm; 05/01 5-8pm
 - Teams and a draw will be formed for each league.
 - The first session will be a standard LTC.
 - Second and third weeks will be strictly games with shadow skipping and instructors on hand to offer general help and advice.

- We'll expect the participants to show up early to help with carrying rocks, etc. by the second week, lessening the demand on instructors.
- The last 1 to 1 ½ hours of ice time on May 1st will be opened up to instructors for pickup games.
- Other OPACG Notes
 - Bus ad submitted to Port Authority. Should be on busses shortly, if not already.
 - Working on final version of City Paper ad.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Submit final City Paper Ad	Dan Bliss	02/10/10
Discuss Olympic Open Houses with teams	All Board Members	Ongoing

PRO SHOP

BRIAN STUART

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Cost out broom head replacements for club brooms.	Brian Stuart	03/01/2010

LOGO SHOP

MICHELLE CROWN

DISCUSSION

- Name tag orders
 - Engraver at Snowbird has fallen ill and cannot give a timeframe when name tags will be completed.
 - Email sent out to those who placed an order asking if they would like a refund, to wait, or receive an oblong nametag from another vendor.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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EVENTS

MARIE ROSE

DISCUSSION

- Steelspiel
 - Ice is not available; RMU has booked a hockey tournament.
 - Let' still have a curling tourney – land curling with the wheelie rocks and Wii – all over at the VFW! Suggestions have been made to make this fun.
 - Signups posted on glass and web.
 - Medals – Andy will order for winners and runners up of League Divisions.
 - Trophy – Rich is having it engraved.
 - Best New Curler – Steve Burchesky has the spreadsheet of membership with new curlers outlined. Andy is handing off the trophy to Steve ASAP.
 - Received a broom from Kenny Thompson.
 - Have contacted Joe Stankiewicz – currently he plans to make the presentation of Curler of the Year.
 - Keith will chair committee for determining Curler of the Year.
 - Logo shop will donate a number of items as door prizes as usual.
 - Marie will purchase Olympic curling items as additional door prizes.
 - Website needs to be updated to the Land Curling change (and email those who have signed up so they're in the loop regarding this change).
- Rochester Friendly
 - Have developed a food “wish list” to make food signup easier and more complete (should also put this on the website as well as a signup sheet on the glass).
 - Posted on Web as well as glass for signup.
 - Need to call the bus company and verify one more time.
 - Because the bus price was the same last year, participant prices are the same.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

AMY HANNAN
BRIAN STUART

DISCUSSION		
<ul style="list-style-type: none">• 114 members.• New mid-season membership categories for new members.<ul style="list-style-type: none">○ Youth, Junior, College, Senior○ Adults were approved via electronic email vote in December 2009.		
CONCLUSIONS		
<ul style="list-style-type: none">• Motion to approve new mid-season membership categories for new members: Stuart/Tarkka – carried unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none">• For the 3rd league rotation, 7 games have been rescheduled. Four of them should have been played through Feb 6th with three remaining for make-up night.• Some teams and skips still appear to not understand the process for requesting a game to be rescheduled then following up with the other team. The booklet was as clear as it could have been, so I don't have an answer for this.• All matches were canceled on Feb 6 due to weather.<ul style="list-style-type: none">○ Working to reschedule all matches for Feb 13 and at 9PM on both Open House nights (Feb 20 & 27).○ Good email response thus far.• We had 1 additional member join from Learn to Curls.• Andy and Brian have volunteered to be schedulers for Feb 13th.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN & DOCUMENTS**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES**ANDY BANFIELD**

DISCUSSION		
<ul style="list-style-type: none"> • We have lost the Steelspiel ice for March 20. • Playoffs start on March 6 and conclude on March 14. • Olympic Mini League will need to have a format decided upon and someone will have to volunteer to run it. • GNCC Arena Championships <ul style="list-style-type: none"> ○ June 19-21 Woodstock, VT ○ Possibly put a signup sheet up to see if club members are interested. ○ 2 teams may go from each arena club. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES**ANDY BANFIELD**

DISCUSSION		
<ul style="list-style-type: none"> • Continue to look at land that could be donated. • Facilities folks that have confirmed being on the committee are Paul Hannan and Michelle Crown. I have 2 others I would like to ask before completing the committee. • Kate Gigliotti-Gordon mentioned that she would like to help with Grant Writing. 		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL

ALL

DISCUSSION

Andy Banfield:

- Working on getting pricing for DJ.

Dan Bliss:

- Started volunteer sign up during Tropiganza on January 23rd.

Steve Buffington:

- Event pins
 - A new design has been created for the Event pins.

Michelle Crown:

- T-shirt vendor has the final artwork design and will determine the cost.
- T-shirt color has been chosen.
- Determining sizes and quantities.

Marie Rose:

- Sale pins are in - \$5
- T-shirts are coming shortly.
- A 5 year participant patch has been designed and AI has information regarding purchasing.
- Had our first meeting – next is scheduled for March 1. Biggest issue is that Ice and Draws need to work on the draw to possibly eliminate the win-win-win-lose-OUT scenario. This does not need to wait until March 1. Andy and Steve are actively working on this now.
- Small Games of Chance license
 - Received the small games of chance license application from the County Treasurer and will submit the application with the appropriate documentation needed.
 - Will check on state level requirements for an additional license.

AI Tarkka:

- A spread sheet was developed including attendee's first name, last name, club name, and the years they attended Tropicurl.
- 5 Year Patches
 - 5-Year patch, triangular in design, measuring 4" each side.
 - Three companies were contacted for quotes to produce the patch.

- It is proposed that we purchase 200 patches, which will cost about \$300. Based on the number of potential 5-year attendees in the next few years, these patches should last a minimum of three (3) years.

CONCLUSIONS

- Motion to approve \$300 for the purchase of 200 Tropicurl 5-year patches: Tarkka/Ashford – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Sign Up Volunteers	Dan Bliss	Ongoing
Determine t-shirt sizes and quantities to order.	Michelle Crown	02/10/2010

PRESIDENT’S REPORT

ANDY BANFIELD

DISCUSSION

- Annual Meeting date
 - Meeting will be March 24 7:30 Hat Trick Club. Room has been reserved.
 - The Nominating Committee of Steve Buffington, Amy Hannan, Marie Rose, and Brian Stuart should begin to think about the slate of directors to present for election at the Annual Meeting. Rich Ashford, Michelle Crown, Jen Poeschl, and Al Tarkka, will be completing their terms as Director at the Annual Meeting.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Poeschl/Marchitelli – carried unanimously.
NEXT BOARD MEETING	Monday, March 8, 2010 at 7:30 P.M. – RMU Hat Trick Club