

Pittsburgh Curling Club Board Meeting Minutes

3/14/2011

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Jen Artz, Andy Banfield, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart,
MEMBERS ABSENT	Rich Ashford
OBSERVERS	Paul Hannan, Len Jarabeck, Steve Marchitelli
CALLED TO ORDER	7:35 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
None.		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the full and public versions of the February 2011 Board Meeting minutes: Bliss/Crown – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
<ul style="list-style-type: none"> Correction to Events section <ul style="list-style-type: none"> Under SteelSpiel section – Dan Bliss is handling the Curler of the Year engraving, not Andy Banfield. 		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the consent agenda for the March Board meeting as corrected: Rose/Bliss – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION
<p>PCC Championship Trophy Engraving</p> <ul style="list-style-type: none"> • Rich Ashford had the trophy engraved at Trophy Town of PA and a note was left saying "engraving courtesy of Trophy Town". Thanks to Rich for handling the engraving and thanks to Trophy Town for the donation. <p>Annual Meeting – 3/30/2011</p> <ul style="list-style-type: none"> • No consent agenda • Approve minutes and bills • Committee reports • Discuss the donation of equipment to PCC • Nominations and elections <ul style="list-style-type: none"> ○ Nomination Committee: Andy Banfield, Dan Bliss, Amanda Marchitelli ○ Current Board members up for re-election: Jen Artz (declined nomination), Steve Buffington, Amy Hannan, Marie Rose, Brian Stuart ○ Additional nominees: Matt Berwick, Susan Marvin-Ryall, Erin McManus, Jacki Temple, Nick Visnich <ul style="list-style-type: none"> ▪ The bylaws state: "The Board of Directors shall consist of twelve (12) duly elected officers; all of whom must be Resident members." [Article VII, Section 4]; "Resident Membership shall consist of all duly elected, fully paid members." [Article IV, Section 1, Class 2]. ▪ Matt Berwick and Nick Visnich are full-time college students which gives them a reduction in their league membership fee. Should Matt and/or Nick be elected to the Board, they would need to pay the difference in their membership fee (\$45.00) to be qualified as a Resident member. Payment would need to be received immediately after the election. Dan Bliss will notify Matt and Nick of the additional fee and will check to make sure they still want to be on the nomination list. • Executive Board session immediately following Annual Meeting to set the Executive Board for 2011-2012.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. ○ Accounts Payable: \$1,310.39 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay invoices: Hannan/Bufington – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT

RICH ASHFORD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**TBD**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING**AMANDA MARCHITELLI**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH**DAN BLISS**

DISCUSSION		
<ul style="list-style-type: none"> • Learn to Curl Sessions <ul style="list-style-type: none"> ○ 2/26/2011 <ul style="list-style-type: none"> ▪ All 80 spots were pre sold, but we had an unusually high number of no shows. Only 51 people attended. ▪ Great turnout and enthusiasm by the instructors, as always! • Mini Leagues <ul style="list-style-type: none"> ○ Received email from RMU right before the meeting regarding ice time for the mini leagues. At first glance there is open ice through May. Will go through list of dates to determine best time to hold the mini league. ○ Have one league for a 3 week session. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • \$158 in sales • Purchased a carbon fiber broom for a Steelspiel prize at Marie's request. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
<ul style="list-style-type: none"> • February logo shop sales \$353. • Spoke with Mac, Tropicurl pins were ordered. • Tropicurl t-shirts are available and will be sold at Steelspiel. • Will give Michelle blank nametags with label maker for Rochester and Michelle will take club pins for anyone who needs to buy them. • Will do a final count of Tropicurl t-shirts left after Steelspiel and determine if any additional t-shirts will need to be ordered for Tropicurl. • Will have merchandise for mini-leagues if we do them. • Logo cart has been emptied for year. The lock on the cart broke, and will need to be fixed, but not right away as curling is done for season. We were going to use cart for Tropicurl, but if we don't get it fixed before then, we will come up with another plan to store merchandise at night. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS**MARIE ROSE**

DISCUSSION		
<ul style="list-style-type: none"> • Steelspiel (3/19/2011) <ul style="list-style-type: none"> ○ Getting organized with Land Curling games and awards. ○ Have confirmed with Andy that he's handling MVP engraving. ○ Dan Bliss started Curler of the year voting and will handle the Curler of the Year 		

- engraving.
 - Rich is handling engraving this year's potential League Champs.
 - Medals are in.
 - Joe Stankiewicz has been contacted regarding presenting Curler of the Year award.
- Rochester (4/2/2011)
 - We're full with fans and a waiting list!
 - People are responding with cell numbers and pickup locations.
 - I'll do final food assignments the coming week. It's an enthusiastic crowd!
 - I have money for Daphne.
- Venture Outdoors (5/21/2011)
 - Our slot is reserved.
 - I'll be looking for a lead person since Steve and I are out of town. We can get all materials to that person ahead of time.
- TropiCurl (June 30 – July 3)
 - Held our 2nd meeting.
 - Andy has gotten quotes on equipment. Steve has emailed Rich to see if he is continuing as the Ice Maker.
 - DJ is booked - will ask for payment at the March 14th meeting.
 - Heather Barclay is going to handle the Cheese Fest Thursday night this year.
 - TropiCurl registration is strong. Need to start listing the teams online.
- 31st National Veterans Wheelchair Games
 - Event to be held in Pittsburgh August 1-6.
 - Shernise Allan to make contact with the group to see if there's an interest in curling.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION

- 118 members
- No other news to report this month.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING**STEVE BUFFINGTON**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES**STEVE BUFFINGTON**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES**ANDY BANFIELD**

DISCUSSION		
<p>Dan Bliss:</p> <ul style="list-style-type: none"> Talked to Rochester Club President Joe Amato at the Dykes. The club is replacing their chiller and he was open to the possibility of donating/selling it to our club. It's about 40 years old, but is still in working condition (they're currently using the system). Doug Brugler from Rochester followed up with me on 03/10. He proposed to Rochester's board that they donate the equipment to our club, provided we arrange transportation. They would be removing it the 3rd or 4th week of April. Need to look into removal details, costs and storage. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS**DAPHNE ROBERTS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL**

DISCUSSION		
<p>Brian Stuart & Amy Hannan:</p> <ul style="list-style-type: none"> • Registration update <ul style="list-style-type: none"> ○ 43 teams have registered. 34 returning teams and 9 new teams. ○ We'll be sending out confirmations shortly now that the Feb 28 deadline for returning teams has safely passed. ○ We'll be marketing the last few remaining spots through the usual channels: the web site, email, and Facebook. We should be full soon. <p>Andy Banfield:</p> <ul style="list-style-type: none"> • Ice equipment <ul style="list-style-type: none"> ○ Received quotes from Steve's Curling Supply for: <ul style="list-style-type: none"> ▪ 60" nipper ▪ Sheepskin attachment ▪ Competition Measure ○ Storage – Andy has a place to store the equipment. ○ Don Baird was contacted and expressed he doesn't mind bringing out the equipment. The Board feels it's time to be self-sufficient with our own equipment and would like Don to help us with this transition using our new equipment. 		

CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the purchase of a nipper, nipper attachment and competition measure from Steve's Curling Supply as quoted: Poeschl/Stuart – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT

ANDY BANFIELD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Buffington/Marchitelli – carried unanimously.
NEXT BOARD MEETING	Monday, May 9, 2011 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES**ALL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE