

Pittsburgh Curling Club Annual Meeting Minutes

03/30/2011

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Jen Artz, Andy Banfield, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart
MEMBERS ABSENT	Rich Ashford, Dan Bliss
OBSERVERS	Shernise Allen, Jim Artz, Matt Berwick, Joshua Childs, Paul Hannan, Len Jarabeck, Phoebe Juel, Steve Marchitelli, Susan Marvin-Ryall, Erin McManus, Mac Purvis, Brian Ryall, Frank Sottile, Al Tarkka, Jacki Temple, Craig Ultsch, Nick Visnich, Ian Webb, John Zavisnki, Emily Zewe, Rich Zewe
CALLED TO ORDER	7:35 P.M.

Agenda topics

CALL TO ORDER

ANDY BANFIELD

DISCUSSION		
	<ul style="list-style-type: none"> Meeting called to order. Explanation and format of the annual meeting given to all present. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	None.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the March 14, 2011 Board Meeting minutes: Rose/Hannan – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS**BOARD MEMBERS**

DISCUSSION		
Michelle Crown: <ul style="list-style-type: none"> • Board Attendance Report <ul style="list-style-type: none"> ○ Attendance report for Board meetings held in 2010-2011 is available for viewing during the meeting and will be submitted in the minutes which will be available for viewing on the website. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Finances: <ul style="list-style-type: none"> ○ Club is solvent. ○ Accounts Payable: None • Yearly Report <ul style="list-style-type: none"> ○ The 2nd year audit has been completed and the club passed. ○ The club's BCO-10 registration form has been accepted by the State meaning the club is recognized as a charitable organization in Pennsylvania. ○ Sales Tax License <ul style="list-style-type: none"> ▪ PA Sales Tax License was acquired and the 2009-2010 taxes were paid and we are current to date for 2010-2011. (Taxes are paid quarterly) ○ Investment Returns <ul style="list-style-type: none"> ▪ The current money market account is yielding a .15% return. ▪ Will look into other low risk options with a better return for our money. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**RICH ASHFORD**

DISCUSSION		
No report submitted.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**TBD**

DISCUSSION		
Nothing to report.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**TBD**

DISCUSSION		
Nothing to report.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING**AMANDA MARCHITELLI**

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ 2010-2011 Fundraisers <ul style="list-style-type: none"> ▪ Recycling Program ▪ Buy a Rock Program ▪ Thanks to all those who have donated. ○ 2011-2012 Fundraisers <ul style="list-style-type: none"> ▪ Continue with the recycling and Buy a Rock programs. ▪ Looking into other fundraising opportunities. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report (read by Michelle Crown, submitted by Dan Bliss) <ul style="list-style-type: none"> ○ Outreach program was very successful, thanks in no small part to the massive support of our volunteers. They do a fantastic job with Learn to Curl sessions every time. ○ Approximately 470 new people were taught to curl. <ul style="list-style-type: none"> ▪ 80 attended the two spring mini-leagues and many became members. ▪ Two small corporate Learn to Curl sessions were held, including one from KDKA. ▪ The rest curled in our regular Learn to Curl sessions. ▪ The club also donated a session to the Hope Network. ○ Learn to Curl sessions continue to be popular and sell out quickly. There is a long waiting list and we hope to continue to introduce curling to many people in the next year. ○ A spring mini-league will be held on three Sundays running through April and May. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Budget: Approximately \$1,300.00 ○ Equipment <ul style="list-style-type: none"> ▪ Sliders – new members receive a free slider. ▪ Grippers – available for purchase for all members. ▪ Sliders & grippers are also available for loan to all Learn to Curl attendees. ▪ Goldline <ul style="list-style-type: none"> • Agreement with Goldline to sell their merchandise and the club is discount shipping and handling charges. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP

JEN POESCHL

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ \$4,000.00 in sales (includes 2010 Tropicurl) ○ \$2,300.00 in expenses ○ New items added to the Logo Shop include: new shirts, water bottles, cowbells and the 2011 Tropicurl shirts. ○ The 2011 Tropicurl pins are now for sale. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Thanks to the many people who helped with the events throughout the year. ○ 2010 Annual Meeting ○ Held two mini-leagues ○ Sent a representative to the annual GNCC Meeting ○ Participated in Venture Outdoors ○ Hosted Tropicurl bonspiel ○ Club members attended the Wheelchair Curling Bonspiel ○ Club members attended the Hot Shot camp ○ Held numerous Learn to Curl sessions ○ League nights started in October 2010 ○ Goldline visited in November 2010 ○ Held Tropiganza Night ○ Playoffs ○ SteelSpiel ○ Many curlers attended bonspiels throughout the year ○ Monthly meetings: Board, Tropicurl, and Building Committee ○ Ideas for 2011-2012 <ul style="list-style-type: none"> ▪ National Veterans Wheelchair Games 		

- 1 day Friendly with Chesapeake Curling Club
- In discussion with other clubs regionally to form and participate in the Ohio Valley Curling Association tournament
- Friends & Family Night (could not hold during 2010-2011 season due to the holidays falling on Saturdays and there was no ice)

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION

- Yearly Report
 - Membership Statistics
 - 2008-2009 season: 123 members (32 new – 26% of club members)
 - 2009-2010 season: 116 members (23 new – 20% of club members)
 - 2010-2011 season: 122 members (34 new – 28% of club members)
 - Learn to Curl sessions and mini-leagues are important to sustaining our membership.
 - Tropicurl 2011 Registrations
 - Registration is full with 48 teams.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION

- Yearly Report
 - Responsibilities: line up ice time; assign spares; and schedule make-up games.
 - 24 teams
 - 12 permanent spares
 - 180 league matches
 - 21 playoff matches
 - 23 rescheduled matches
 - 3 forfeits for the entire season (all during 1st rotation)
 - 1 forfeit during playoffs

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Ladder League <ul style="list-style-type: none"> ▪ The ladder leagued worked well this year. ▪ Changes were made to try and eliminate the wild swings between the divisions after each rotation. ▪ Teams were well matched, points were tight, and there was more interaction between divisions. ▪ Playoffs were very competitive. ▪ Will keep the format the same for 2011-2012. Comments and ideas are welcomed. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ Committee has been refocused. ○ Focus on moving into an existing space rather than build a new building. ○ Ardsley Curling Club has offered to donate their 2 dehumidifiers to our club. Steve Buffington and Brian Stuart will pick them up. ○ Rochester Curling Club has offered to donate their old chiller to our club. We are working on the logistics to pick it up. ○ World Curling Federation Loan Program <ul style="list-style-type: none"> ▪ The loan program has started up again. ▪ Clubs can receive a low interest loan of \$25K-30K per sheet. Clubs must put up two times the amount of the loan in collateral. ○ Next Building Committee meeting: April 7, 2011. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN

JEN POESCHL

DISCUSSION		
Nothing to report.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION		
Nothing to report.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL

ALL

DISCUSSION		
<p>Andy Banfield:</p> <ul style="list-style-type: none"> • Ice Equipment purchase: nipper and competition measure <ul style="list-style-type: none"> ○ For each of the Tropicurl events the club has hosted (2006-2010), we have relied on other clubs for ice equipment (nipper and competition measure bar) and for assistance with ice setup and maintenance during the event. ○ With the experience of the last five years and the people who have been trained or have assisted with ice setup, we are now able to be self-sufficient. ○ At the February 2011 Board meeting, the Board approved the purchase of a nipper and competition measure and the equipment has arrived. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION		
Nothing to report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION		
Nothing to report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT’S REPORT

ANDY BANFIELD

DISCUSSION		
<ul style="list-style-type: none"> • Yearly Report <ul style="list-style-type: none"> ○ We had a great year of curling this past year. ○ Many new people stepped up to help at events and on committees. ○ The club is on strong footing and heading in the right direction. ○ Thanks to the Board who work very hard for the club and have done a fantastic job. Thank you for all your support and help. ○ I will be stepping down as President this year due to time constraints and cannot devote the time that is needed to run the club. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
<p>Questions/Comments from members in attendance:</p> <p>Nick Visnich</p> <ul style="list-style-type: none"> • Question/Comment: Will there be any Learn to Curl sessions and/or open ice time in May or June? <ul style="list-style-type: none"> ○ Response: Dan Bliss has thought about it and is looking into it. <p>Ian Webb</p> <ul style="list-style-type: none"> • Question/Comment: Is there a budget and budget projection available to view? <ul style="list-style-type: none"> ○ Response: The Board is still finalizing this document and will put it on the web for viewing. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD OF DIRECTORS ELECTIONS

NOMINATION COMMITTEE

DISCUSSION
<ul style="list-style-type: none"> • Meeting was turned over to the Nomination Committee. • Nomination Committee – Andy Banfield, Dan Bliss, Amanda Marchitelli • Explanation of election, voting, and nomination process. • Introduction of Board Nominees <ul style="list-style-type: none"> ○ Thanks to each candidate and those that were asked. ○ 5 Director Seats are up for election. ○ Nominees: <ul style="list-style-type: none"> ▪ Matt Berwick ▪ Steve Buffington (incumbent) ▪ Amy Hannan (incumbent) ▪ Susan Marvin-Ryall ▪ Erin McManus ▪ Marie Rose (incumbent) ▪ Brian Stuart (incumbent) ▪ Jacki Temple ▪ Nick Visnich ○ Additional nominations from the floor were solicited. <ul style="list-style-type: none"> ▪ No additional nominations were provided by the floor. ○ Brief comments were made by each nominee. • Ballots <ul style="list-style-type: none"> ○ Ballots were distributed to eligible members. ○ Ballots were collected and tallied by the Nomination Committee.

- Announcement of election results
 - Board Members elected:
 - Steve Buffington
 - Amy Hannan
 - Marie Rose
 - Brian Stuart
 - Jacki Temple

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Purvis/Temple – carried unanimously.
NEXT BOARD MEETING	Monday, May 9, 2011 at 7:30 P.M. – RMU Hat Trick Club

**Attended
vs.
Total Potential Meetings
to Attend**

Pittsburgh Curling Club 2010-2011 Board Member Attendance Record

Board Member	2010 Annual Meeting	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	
Artz, Jen									X		X	X	X	4 / 4
Ashford, Rich	X		X		X						X			4 / 11
Banfield, Andy	X		X	X	X	X		X	X		X	X	X	10 / 11
Bliss, Dan	X		X	X	X	X	X	X	X		X		X	10 / 11
Buffington, Steve	X		X	X	X	X	X	X	X		X	X	X	11 / 11
Crown, Michelle	X			X	X	X	X	X	X		X	X	X	10 / 11
Curtis, Daphne			X	X		X	X	X	X		X	X	X	10 / 11
Hannan, Amy	X		X	X	X	X	X	X	X		X	X	X	11 / 11
Marchitelli, Amanda	X		X	X	X	X	X		X				X	8 / 11
Poeschl, Jen	X		X	X	X	X		X	X		X	X	X	10 / 11
Rose, Marie	X		X	X	X	X	X	X	X		X	X	X	11 / 11
Scott, Keith	X		X	X	X	X	X							6 / 6
Stuart, Brian	X		X	X	X	X	X	X	X		X	X	X	11 / 11

- X denotes member was present
- denotes member was absent
- denotes member was not on the Board that month
- denotes no meeting for the month