

Pittsburgh Curling Club Board Meeting Minutes

5/9/2011

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Andy Banfield, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Jen Poeschl, Daphne Roberts, Marie Rose, Brian Stuart, Jacki Temple
MEMBERS ABSENT	Rich Ashford
OBSERVERS	Alex Visnich, Nick Visnich, Ian Webb
CALLED TO ORDER	7:35 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
None.		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the full and public versions of the April 2011 Board Meeting minutes: Banfield/Temple – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
<ul style="list-style-type: none"> Correction to Tropicurl section <ul style="list-style-type: none"> Under Food section – RMU has approved the switch for the catered meal from dinner to lunch. 		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the consent agenda for the May Board meeting as corrected: Bliss/Banfield – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION
<p>Conflict of Interest Policy & Form</p> <ul style="list-style-type: none"> The Conflict of Interest Policy and Form was distributed to all Board Members in attendance and the signed forms were collected. <p>2011-2012 GNCC Dues</p> <ul style="list-style-type: none"> GNCC Arena Championship participants were notified that their GNCC dues must be paid in full prior to the event. Questions were raised among the participating clubs because dues are normally paid in December or January. An email from the event organizer stating they are not enforcing the rule. After discussion, PCC will not take any action. <p>GNCC Annual Meeting</p> <ul style="list-style-type: none"> The 2011 GNCC Annual meeting will be held May 20-22 in New Jersey. Michelle Crown, the PCC GNCC Representative cannot attend this year. Steve Buffington is also unable to attend. In order to have a vote for our club, we must look into finding a proxy vote. Jacki Temple has offered to attend and become the GNCC Representative for the club. <p>GNCC Proposed Bylaws Changes</p> <ul style="list-style-type: none"> The GNCC is presenting bylaw changes to be voted on during the annual meeting. The changes were presented and one change brought about a discussion: <ul style="list-style-type: none"> Proportional Voting for Clubs <ul style="list-style-type: none"> The number of votes for each club at the annual meeting would be based on the club's total membership for the year. The current bylaw gives each club one vote at the annual meeting despite the club's number of members.

- A concern is whether larger clubs can dominate votes. Currently most arena clubs are small in numbers

Thank You Letters

- Jacki Temple was asked to write thank you letters for Rochester and Ardsley Curling Clubs for their generous equipment donations to the club.
- Letters were read and signed by the Board Members in attendance.

2011-2012 Committee Assignments

- Will discuss at the next Board meeting.

Old Business Still Needing Resolved:

- Rock insurance for protection against theft
- Small Games of Chance License
- Cost to recondition the donated chiller – look into what Rochester paid for flushing/conditioning the chiller and make a donation to offset their costs.

CONCLUSIONS

- Motion to approve Jacki Temple as the Pittsburgh Curling Club’s GNCC Representative: Bliss/Stuart – carried unanimously.
- Motion to approve the club’s GNCC Representative, Jacki Temple to vote “No” to the proposed GNCC Bylaw change of proportional voting for clubs: Crown/Banfield – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • GNCC Meeting: Supply meeting materials to Jacki. 	Michelle Crown	
<ul style="list-style-type: none"> • GNCC Meeting: Provide guidance on travel policy, procedures, and reporting to Jacki. 	Michelle Crown	
<ul style="list-style-type: none"> • GNCC Meeting: Notify the GNCC Secretary of the Representative change and confirm Jacki’s ability to vote at the meeting. 	Michelle Crown	
<ul style="list-style-type: none"> • GNCC Bylaws: Provide copies of current GNCC bylaws and the proposed bylaw changes to all Board Members. 	Steve Buffington	
<ul style="list-style-type: none"> • GNCC Bylaws: Look up the Guidance on voting Bylaws provided in Roberts Rules. 	Steve Buffington	
<ul style="list-style-type: none"> • GNCC Bylaws: Contact friends at other arena clubs to get their take on the bylaw change. 	Andy Banfield Michelle Crown	
<ul style="list-style-type: none"> • Thank You Letters: Mail letters. 	Steve Buffington	
<ul style="list-style-type: none"> • Donated Chiller: Determine Rochester’s cost for 	Steve Buffington	

flushing our donated chiller.		
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FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. ○ Accounts Payable: \$1,383.97 • Donation <ul style="list-style-type: none"> ○ An anonymous donation of \$270.00 was given to the PCC for the purpose of purchasing a new pebble tank. • Budget <ul style="list-style-type: none"> ○ A revised budget draft was handed out for review. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay invoices: Crown/Marchitelli – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Budget: Review the revised budget draft. 	All Board Members	

ICE OPERATIONS & EQUIPMENT

RICH ASHFORD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**TBD**

DISCUSSION		
<ul style="list-style-type: none"> • Level 1 Instructor Clinic <ul style="list-style-type: none"> ○ To ensure we are teaching curling correctly, look into hosting Level I Instructor and Level II Instructor clinics. ○ Look for a date in August. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Clinic: Look into details for hosting the clinic. 	Dan Bliss	
<ul style="list-style-type: none"> • Clinic: Determine the rules for certifying those who are ¾ there from last summer's clinic. 	Dan Bliss	

FUNDRAISING**AMANDA MARCHITELLI**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH**DAN BLISS**

DISCUSSION		
<ul style="list-style-type: none"> • Spring Mini Leagues <ul style="list-style-type: none"> ○ Only 26 of the available spots were filled, but it is a very enthusiastic group. ○ Instructor turn out has been great. ○ I've opened the ice up for pickup games and the empty sheets have been filled. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> Received the final invoices from Goldline for the brooms sold this past season. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
<ul style="list-style-type: none"> 10 Year Anniversary Pin <ul style="list-style-type: none"> Limited number of pins. Give away a total of 30 pins to new and returning members. (Board Members excluded) 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS**MARIE ROSE**

DISCUSSION		
<ul style="list-style-type: none"> Venture Outdoors - booked. Erin McManus is running it this year - THANK YOU. She has the wheelie rocks now, but we'll get her everything else in the next week or so. Anyone else who is interested in helping out - it's from 11AM - 6PM on May 21 at the Point. National Wheelchair Games - Shernise Allen contacted their point person. Unfortunately the athlete's schedules are very tight and so curling is not an option for them this year. They did stress the need for volunteers. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> • 2011-2012 Membership Rates <ul style="list-style-type: none"> ○ Discussed the 2010-2011 rates and set the rates for 2011-2012. • 2011-2012 Waiver <ul style="list-style-type: none"> ○ A draft of the 2011-2012 was handed out for review. ○ Discussed the USCA Participant Release section. <ul style="list-style-type: none"> ▪ The discussion was tabled in order to do more research. ▪ The waiver will be sufficient for Tropicurl. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve the 2011-2012 Membership Rates as presented: Hannan/ Poeschl – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Rates: Hold meeting with RMU and determine rates, contract and schedule for 2011-2012. • Waiver: Develop specific questions about the insurance policy in regards to the waiver. • Waiver: Contact Steve Gutro (GNCC Insurance Representative) and ask about wording of the waiver. If Steve’s not the right person, find out who we should contact. Also raise the question about theft insurance. • Waiver: Contact Mac Purvis to see if he has a copy of the insurance policy. 	Steve Buffington Jen Poeschl Andy Banfield Jen Poeschl	

SCHEDULING

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES**STEVE BUFFINGTON**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES**ANDY BANFIELD**

DISCUSSION		
<ul style="list-style-type: none"> As most of you know by now, we have received delivery of Rochester Curling Club's old chiller and condenser which they graciously donated to us. Many thanks to Paul Hannan and Shernise Allen for their help in our initial foray into logistics. The equipment is currently being stored at Mac Purvis's warehouse. Someone will need to contact a firm to flush the chiller and prepare it for long term storage. On May 6, 2011, Steve Buffington and Brian Stuart are driving to Ardsley Curling Club to pick up the two dehumidifiers that they have donated to us. These will also be stored at Mac's warehouse. Thanks to Mac for helping us with this and his continued help with the growth of this club. The next Building Committee Meeting is scheduled for May 19, 2011. This meeting will focus on developing a defined cost list and tracking method to convert warehouse space into a curling venue. We also will explore the other options available to us regarding leased or donated space. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS**DAPHNE ROBERTS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL**

DISCUSSION		
<p>Marie Rose:</p> <ul style="list-style-type: none"> • Piper - Owen Kilbane is not available this year but he has lined us up with another piper who he says "is a REAL piper". Owen assures us he will be available in 2012. • Food - starting to shop - but so far I've only purchased coffee and hotdogs. Priorities. Anyone with GFS coupons that are available should please give them to me or mail them to me - they really add up (Probably \$100 in 2010). Also finalizing the menu. Still need to meet with Parkhurst. Got approval from RMU to switch the catered dinner to a catered lunch. This will help save money. • Next TropiCurl meeting: May 23. <p>Amy Hannan & Brian Stuart:</p> <ul style="list-style-type: none"> • We have had one team drop out, sent them their check back and was able to fill that spot by Brian Stuart's team. Still have six teams on the wait list and three singles. Still waiting to hear from some teams regarding TBDs. <p>Dan Bliss:</p> <ul style="list-style-type: none"> • I checked with Dave Hanson to see if there was available ice for a Tropicurl practice night. Unfortunately all the open time slots were for 90 minutes or less. <p>Andy Banfield:</p> <ul style="list-style-type: none"> • Paint <ul style="list-style-type: none"> ○ Received quotes from Jet Ice paint supplier. ○ Recommend purchasing 6 containers each of blue and red paint. ○ Paint leftover can be used for following years. • Ribbon & Tape <ul style="list-style-type: none"> ○ Have enough in our inventory that we do not need to purchase more at this time. <p>Brian Stuart</p> <ul style="list-style-type: none"> • Foam sheets 		

- Need 8 sheets plus one extra.

CONCLUSIONS

- Motion to approve \$965.06 for the purchase of Tropicurl preparation supplies: Banfield/Temple – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Paint: Order the Jet Ice paint.	Andy Banfield	

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION

- Once the dehumidifiers have arrived, I'd like to get a building committee report to post.
- Andy sent me a link for Goodsearch. This could be permanently placed in the column on the right side of the site. The advantage is that once that's done, our club will be rotated through the Goodsearch Search engine home page as "charity of the day" - so people will see us and can choose as the recipient of the donation.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT

STEVE BUFFINGTON

DISCUSSION

- First, we owe a huge thanks to Andy for four and a half years as Club President. The job was dropped on Andy with short notice when Sandra moved away and he was more than up for the task.
- Andy's style of management allowed (or maybe forced) each of the various committees to be responsible for that aspect of club operation. That's a good thing, the committee heads grew into their jobs and we are a stronger club because of it. We now function very smoothly without the need for direct oversight from the president or even from the board in areas where the committee has jurisdiction.

- Hopefully, the club will continue to evolve and improve. But we should all know that where we are now is due, in large part, to the years Andy spent as president. Thanks!
- On a different topic, Rich had entered into a discussion with Mayfield, the Cleveland Skating Club and Columbus about forming an Ohio Valley organization of our 4 clubs to hold a multi stage friendly. Basically, each of the 4 clubs would host one leg, with the other 3 clubs traveling in for the matches. The concept is similar to the Mid Atlantic Curling Association, made up of Plainfield, Philadelphia, Potomac and Chesapeake. As I understand it, players sign up as individuals and teams are drawn out of a hat. Points are earned for the team, each member of the team gets those points and then the Club accumulates points from all of their players.
- I have continued the discussion with the other clubs and the first event is planned for July, or August at the Cleveland Skating Club. I don't have any other details on the format right now.
- Pittsburgh's ability to host one of the legs depends on our ability to either use open sheets on a Saturday, or get additional ice time.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Banfield/Temple – carried unanimously.
NEXT BOARD MEETING	Monday, June 13, 2011 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION
<ul style="list-style-type: none"> • 04-13-2011 <ul style="list-style-type: none"> ○ Email sent to Board Members by Michelle Crown to vote on the authorize payment to rent a flatbed to pick up the donated chiller from Rochester Curling Club. • 05-12-2011 <ul style="list-style-type: none"> ○ Email sent to Board Members by Michelle Crown to vote on Jacki Temple's travel plan for the GNCC Annual Meeting. • 05-20-2011 <ul style="list-style-type: none"> ○ Email sent to Board Members by Steve Buffington to vote on the donation of \$1,024.00 to the Rochester Curling Club to cover expenses for work done on the donated chilller.
CONCLUSIONS
<ul style="list-style-type: none"> • Motion to authorized payment of \$500.00 to Paul Hannan to transport the chiller and condenser from Rochester Curling Club to Mac Purvis' warehouse: Banfield <ul style="list-style-type: none"> ○ YES votes: Banfield, Bliss, Crown, Hannan, Marchitelli, Poeschl, Roberts, Rose, Stuart, Temple ○ NO votes: Ashford

- ABSTAIN votes: None
- NO RESPONSE: None
- Motion carried.

- Motion to approve Jacki Temple’s travel plan for the GNCC Annual Meeting in Morristown, NJ from May 20, 2011 through May 22, 2011: Temple
 - YES votes: Banfield, Bliss, Crown, Hannan, Marchitelli, Poeschl, Roberts, Rose, Stuart, Temple
 - NO votes: None
 - ABSTAIN votes: None
 - NO RESPONSE: Ashford
 - Motion carried.

- Motion to donate \$1,024.00 to Rochester Curling Club to cover expenses they covered for the chiller: Bliss
 - YES votes: Banfield, Bliss, Crown, Marchitelli, Poeschl, Roberts, Rose, Stuart, Temple
 - NO votes: None
 - ABSTAIN votes: Ashford
 - NO RESPONSE: Hannan
 - Motion carried.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE