

Pittsburgh Curling Club Board Meeting Minutes

12/12/2011

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Daphne Roberts, Marie Rose, Brian Stuart, Jacki Temple
MEMBERS ABSENT	Rich Ashford, Andy Banfield, , Jen Poeschl
OBSERVERS	None.
CALLED TO ORDER	7:40 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
None.		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the full and public versions of the November 2011 Board Meeting minutes: Hannan/Bliss – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
None.		
CONCLUSIONS		
<ul style="list-style-type: none"> Motion to approve the consent agenda for the December Board meeting: Hannan/Stuart – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION	
<ul style="list-style-type: none"> • PCC Bylaws <ul style="list-style-type: none"> ○ Bylaws were amended in 2010 however a copy of the approved amendment never made it to the website. A copy of the 2010 amended bylaws will be reviewed to make sure the correct copy is put on the website. ○ Reviewed current proposed bylaw changes. Some items still need aligned. ○ Before the proposed changes are voted upon, a special meeting will be held for all members to discuss. After the meeting the proposed changes will be finalized and put to a vote in February. • Small Games of Chance License <ul style="list-style-type: none"> ○ PCC Member James Mills picked up a new application. ○ Application will need signed and notarized and sent to Allegheny County Treasurer. An application fee will be incurred. ○ A copy of the proclamation from Neville Island has been found. Need to check with Neville Island is a new one is needed. 	

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
PCC Bylaws <ul style="list-style-type: none"> • Review the 2010 amended bylaws and place on the website. • Keep looking at the newly proposed changes. • Align/clean up items and get any necessary annotations. • Reserve Hat Trick Club for special bylaw discussion meeting. 	Steve Buffington Michelle Crown Marie Rose All Board Members Steve Buffington Daphne Roberts Steve Buffington	

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. ○ Accounts Payable: \$4,937.37* <p style="margin-left: 40px;">* At the time the Board meeting was held, the GNCC/USCA has not yet submitted their invoice with the final cost for the dues. The invoice will be sent soon with a remittance of payment due by December 31, 2011. Therefore, the Board will vote on the anticipated costs of dues (\$3,836.00) and if the final invoice is higher than what was projected, an email vote will be sent to the Board to approve the difference and will be listed in the Email Votes section of the minutes.</p> <ul style="list-style-type: none"> ○ Accounts Receivable: \$479.52 • Other Items <ul style="list-style-type: none"> ○ The annual audit should be done soon. ○ Continuing to look into investment options. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay invoices with a provision on the GNCC/USCA dues invoice – if the GNCC/USCA dues invoice is higher than what is anticipated, an email vote will be sent to approve the difference: Temple/Rose – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**JIM MEYER**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**TBD**

DISCUSSION		
None.		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION		
Marie Rose: <ul style="list-style-type: none"> • Giant Eagle Gift Card Program <ul style="list-style-type: none"> ○ Need to follow up on status of our application. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • Learn to Curl Sessions <ul style="list-style-type: none"> ○ Learn to Curls continue to fill quickly. I've been able to book some larger groups through mid-January without advertising classes. ○ The groups that we've had lately seem to be picking up curling <i>a lot</i> better than folks used to and we've had some good games. My compliments to the instructors, who are doing a great job! ○ Submitted by Marie Rose: <ul style="list-style-type: none"> ▪ Just a general comment that we're seeing much better play within their 3 end matches. We continue to see league interest but our rate of getting 		

people to join remains very low even though we're quick to point out the "permanent spare" option and it's scheduling benefits.

- Outdoor Curling
 - Shernise Allen forwarded an article about the outdoor rink the Penguins put up in the South Side (the same rink they used for the Winter Classic). She suggested it would be an opportunity to try outdoor LTC classes. I haven't looked into it further, but it would be an interesting and different opportunity.
- Groupon
 - Met with a representative from Groupon last month. They were interested in offering LTC classes as one of their offers. While it sounds like we would get great exposure, I don't think it makes sense financially. We would lose money on classes that are profitable when we fill them ourselves.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

LOGO SHOP

JEN POESCHL

DISCUSSION

- November Sales \$229
- Pin Sales for Building Fund - \$ 60
- Hoodies are available for sale
- Travel mugs ordered they are scheduled to arrive Monday 12/12/11
- Embroidered clothing available prices dramatically increased, will look for new vendor next year if prices do not go down.
- Working on car magnet and license plates.
- Last push for pin pre-sales.
- Will talk to t-shirt guy Monday and order OHPACA t-shirts.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION
<ul style="list-style-type: none"> • Friends and Family <ul style="list-style-type: none"> ○ Still no word. ○ There's a possibility the event would be during the afternoon on December 31. • OHPACA <ul style="list-style-type: none"> ○ January 7, 2012 ○ Received the contract from Parkhurst – signed and FAX'd to them. ○ Dan is handling participants; Marie's got the food (some purchased, Poeschl family generously donating halupkis!) ○ Marie to contact Scott with ice details and table needs. ○ Dan to please let Marie know about table needs at ice (waivers and anything else). Possible second warm room that night??? • Steelspiel <ul style="list-style-type: none"> ○ Need to inventory Service Award pins. • Rochester Friendly <ul style="list-style-type: none"> ○ Spoke with McCarter bus charters and received the contract. The bus price has gone up to \$1730.00 due to continued fuel costs. Deposit of \$346.00 is due by 1/15/2012. ○ We will probably need to increase our curler rate. The Board can discuss this at the January meeting.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION
<ul style="list-style-type: none"> • As of December 12th we have 100 members (14 of those are new members). • Have had some excellent Learn to Curl participants and some have expressed interest in returning. Sent Dan the half season prices and hopefully we will get a few new members. • Brian is looking into advertising in hopes of attracting new members. • Annual dues to GNCC/USCA are due (see Financial section).

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
<p>League scheduling is doing fine with attendance on most teams improving as the season continues. A lack of spares some nights continues to be an issue.</p> <p>Looking at the roster, there are 11 members who are full time spares. So far, we have only seen 5 of them and only 3 are semi-regular.</p> <p>Wristband update: For the season, we are averaging 75 members each night of curling. So we are just making the RMU cutoff. But we have had 66 learn to curlers so far and that has put us on the positive side.</p> <p>ICE use: I'll get the generic league schedule posted for the 3rd rotation soon. Teams should be able to see their probable times once we know how the rotation works out.</p> <p>Brian has used some of the open ice for informal delivery training and I know that several strategy sessions are in the works.</p> <p>In addition, some teams are coming early and using open ice for warm-ups before their games.</p> <ul style="list-style-type: none"> • Discussion on when wristbands are required (other than league games). 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

STEVE BUFFINGTON

DISCUSSION		
<p>We are now towards the end of the 2nd rotation. The teams are, for the most part, playing well and having fun. I don't think we should be concerned about any team dropping out for the balance of the season.</p> <p>As I write this, we have one match rescheduled for makeup night (Jan 7th) and one new game to resolve the imbalance in the D-division.</p> <p>On that topic, we are still playing the D-Division with only 3 teams. There were also player issues for those teams, so the best solution turned out to be a 4 game rotation where each team played the other two teams twice. That set up led to one game needing to be played Jan 7th.</p> <p>Membership and Learn to Curl committees are working hard to sign new players and fill out at</p>		

least one more team for the 3rd rotation.

CONCLUSIONS

ACTION ITEMS

**PERSON
RESPONSIBLE**

DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

**PERSON
RESPONSIBLE**

DEADLINE

OMBUDSMEN

JEN POESCHL

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

**PERSON
RESPONSIBLE**

DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

**PERSON
RESPONSIBLE**

DEADLINE

TROPICURL

ALL

DISCUSSION

Amy Hannan:

- Need Tropicurl 2012 cost and theme so we can start putting the flyer together.
- Contacted Mac and he is willing to contribute all the same as in past years – thanked him very much!
- Have requested 2011 pictures from Jacki for purpose of flyer.
- Hope to send updated flyer and registration to Mac for distribution to 2011 participants as soon as possible – would like to have it on the way by the first of the new year.

Marie Rose:

- Steve is checking on rink rates with RMU.
- Date is set at July 5 – 8 (because the 4th is mid week)
- Will send an “e-update” to everyone.
- Action items:
 - Update the website with these dates.
 - Once we have rink price, move forward with registration info – web and emails.
 - T-shirt or logo design from Jacki for the website and Jen for shirts.
 - Discussed meeting date for late January (unless we think earlier is needed).
 - Tropicurl Meeting is set for January 30, 2012

Steve Buffington:

- 2012 Rink Rates
 - RMU has raised their rink fee.
 - Discussion on whether to pass on this increased cost to the teams.
 - The Board decided to keep the team rate (\$380.00) the same for the 2012 Tropicurl.

CONCLUSIONS

- Motion to set the 2012 Tropicurl team rate at \$380.00 per team: Temple/Crown – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION

None.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION		
<ul style="list-style-type: none"> • Email Aliases <ul style="list-style-type: none"> ○ The email aliases are now in place. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT’S REPORT

STEVE BUFFINGTON

DISCUSSION		
<p><u>As board members we should:</u></p> <p>Be mindful of the needs of the membership. - If we notice that a team, or single member is just not having a good time, is there anything we can do to fix it? Our goal is to retain all of our members and to create an atmosphere where they will recommend us to their friends.</p> <p>Talk up and promote bonspiels, the friendly events and any other chance we get to send members to established clubs. If someone goes to a club, plays on good ice and can experience the social aspect of a warm room, we have a much greater chance of keeping them interested.</p> <p><u>Gordon International update:</u></p> <p>Six members responded to my invitation to form a team for this event (in case we get the GNCC invitation).</p> <p>Three members are definitely in, one wants to play but can't commit until his work schedule is set and two said they would be available to fill out a team if needed.</p> <p>I notified the GNCC Chair that we had a team and were ready.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Rose/Bliss – carried unanimously.
NEXT BOARD MEETING	January 9, 2012 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION		
<ul style="list-style-type: none"> • 12-16-2011 <ul style="list-style-type: none"> ○ Email sent to Board Members by Brian Stuart to vote on the approval of payment for the 2011-2012 GNCC/USCA dues which are to be submitted by 12-31-2011. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to pay the GNCC/USCA dues in the amount of \$3,974.00 before the deadline of December 31, 2011: Stuart <ul style="list-style-type: none"> ○ YES votes: Bliss, Crown, Hannan, Marchitelli, Poeschl, Roberts, Rose, Stuart, Temple ○ NO votes: None ○ ABSTAIN votes: None ○ DID NOT VOTE: Ashford, Banfield ○ Motion carried. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE