

Pittsburgh Curling Club Board Meeting Minutes

01/14/2013

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Andy Banfield, Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Daphne Roberts, Marie Rose, Brian Stuart,
MEMBERS ABSENT	Jen Poeschl, Jacki Temple
OBSERVERS	Len Jarabek, Neil Turner
CALLED TO ORDER	7:40 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> December 2012 minutes were not distributed before the meeting, therefore they will be approved at the February 2013 Board meeting. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	<ul style="list-style-type: none"> Events <ul style="list-style-type: none"> SteelSpiel – Can Am Trophy engraving Membership <ul style="list-style-type: none"> New social member application received. <p>All items discussed are reflected in the Events and Membership section below.</p>	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the consent agenda for the January Board meeting: Banfield/Marchitelli – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> • Pop-up Curling <ul style="list-style-type: none"> ○ January 25, 2013 in Downtown Pittsburgh ○ Use wheelie rocks in a parking lot ○ Need to contact Jacki (coordinator) to get an update on where things stand. • USCA Arena Curling Championship <ul style="list-style-type: none"> ○ July 28, 2013 in Fort Wayne, Indiana ○ 16 Team Men's Tournament ○ 16 Team Women's Tournament ○ Add signup sheets to the glass • Marketing <ul style="list-style-type: none"> ○ Beth Cubbison is taking a marketing class and one of her projects is to work with a real non-profit organization to create marketing materials. Beth would like to use the club for her project. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Cash on hand <ul style="list-style-type: none"> ▪ Money Market \$155,036.74 (currently earning 0.70% @ Citizens) ▪ Checking 1,066.54 ▪ Assoc Checking (Paypal) 2,662.00 ▪ PayPal balance 0.00 ▪ Logo Shop change 100.00 ▪ Giant Eagle gift cards 5,438.75 ▪ Charles Schwab account 1,000.22 ▪ Undeposited funds 41.00 		

- Total cash on hand: \$165,345.25
 - Current liabilities
 - None
- Small Games of Chance License
 - Renewal application arrived. Fee to renew is \$100.00.
 - Fee already accounted for in the budget.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT

JIM MEYER

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

TBD

DISCUSSION		
None.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION
<ul style="list-style-type: none"> • With the holiday months past, I have focused on fundraising again. I do apologize for that. Since we have only a couple months left, I have 2 fundraisers set up. • Starting as soon as we get the materials, we are doing the fun pasta fundraiser. This will be a great fundraiser since we sell ourselves and they could buy (with credit for us) online. I'm trying to work the delivery around SteelSpiel. (since we have the off weeks, it's hard to schedule before. Plus we are still waiting on the brochures too) I know we could reach out to our social media friends to sell a lot more and they will ship to them. • Since Easter is coming up, we are doing a Sarris Candy fundraiser. I am picking up the brochures shortly. I figure I'll have them ready for handing out on February 16th with me picking it up for everyone on SteelSpiel day so we could get the items out. • As for the rock handle engraving, I am telling everyone about it (having a sign posted soon). If I could have everyone remind their teams also. Only \$10 a ticket. • Also after going to Philadelphia, they gave me an idea. Fundraising is huge for Tropicurl. They had a bake sale for the local college getting a curling team. I figure with a bunch of bakers in the club, we could do the same. <u>I'm just not sure if RMU allows us to sell food there.</u> (We could also get a pizza company to come in to sell slices for a fundraiser.)

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • I'm working on setting up a corporate team building event for Equitable Gas on Monday, February 25th. It would be about 40 people and we would be looking at an afternoon time slot. I should have better details soon. We will probably need about 10 volunteers. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP**BRIAN STUART**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS**MARIE ROSE**

DISCUSSION
<ul style="list-style-type: none"> • Rochester Friendly <ul style="list-style-type: none"> ○ Will begin advertising online and via email shortly. Accepting payment in February. • SteelSpiel <ul style="list-style-type: none"> ○ Will order medals for 5 division winners and runners up. ○ Can Am Trophy: Scheduling is responsible for engraving. ○ Curler of the Year: Winner 2012 responsible for engraving as well as implementing method of choosing 2013 recipient. ○ Best New Curler: a list of first year curlers is sent to skips and board for vote. Will compile shortly. ○ MVP: decided by President (responsible for engraving). ○ Anyone with engraving contacts – please pass the info on to me – it’s surprisingly expensive. ○ Begin advertising playoffs and SteelSpiel very soon.

<ul style="list-style-type: none"> • Venture Outdoors <ul style="list-style-type: none"> ○ May 18, 2013 ○ Emailed event planner. ○ No registration information online yet. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
BRIAN STUART**

DISCUSSION		
<ul style="list-style-type: none"> • GNCC Dues <ul style="list-style-type: none"> ○ Report was sent in December – thanks to all who helped! • New Membership <ul style="list-style-type: none"> ○ Jillian Walker sent in her membership application to be a Social Member. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none"> • Friends and Family night <ul style="list-style-type: none"> ○ Event was held on December 29, 2012. ○ We had about 50 curlers and I think everyone had a good time. ○ Thanks to everyone who participated and brought friends. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

STEVE BUFFINGTON

DISCUSSION		
<ul style="list-style-type: none">• 2012-2013 Playoffs Plan<ul style="list-style-type: none">○ The basic concept is that the standings from the season establish the rankings for "playdowns". For example, the 1st place team in week A will playdown against the 2nd place team in week A (Feb 23rd) for the right to play the winner of B1 vs. B2 and the league championship.○ The A week league holds their playdowns on February 23rd and the B week playdowns are March 2nd. Five teams from A week and five teams from B week will be eliminated during playdowns with the other five teams moving on to the finals for their respective "divisions" on March 9th.○ That means we would have 10 sets of awards to present at the Steelspiel - one more than we have had in past years. We need to discuss this as an unanticipated cost, or come up with an alternative and less costly award.○ I also need help with a plan for Vampire league "finals".		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES

ANDY BANFIELD

DISCUSSION		
Steve Buffington: <ul style="list-style-type: none">• The truncated building committee (Andy, Brian and I) are trying to get a full membership meeting together for late February once we have items prioritized. We'll reserve the Hat Trick Club and present the planning status and ask the full membership for ideas on achieving the necessary funding to move forward.• Next committee meeting: January 31, 2013.• Will create design drawings to post on the glass.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN**JEN POESCHL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS**DAPHNE ROBERTS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL**

DISCUSSION		
<p>Marie Rose:</p> <ul style="list-style-type: none"> • Hotel: I just received the hotel booking code for TropiCurl. I'll get this to Amy/Brian and Mac for an announcement. • Registration: Good to go. • Payment method for 2013: We will continue to accept only checks or money orders for registration. • Meeting date: January 29, 2013. • Website: will start updating. • Ice rental fee per team has increased by \$10 this year. The Board has decided to raise the team rink rate to \$390. Previous rate was \$380. • Food: Soliciting workable lunch alternative to cold cuts. • Volunteer signup posters: Will see about having these printed for the glass before playoffs. • Award pins: Mac Purvis states we need award pins. One year's worth of pins will be ordered. Contact Frank Sottile and Jacki Temple for the design. 		

Amy Hannan:

- Working on Tropicurl 2013 flyer and form for email blasts, website posting and mailings to the 2012 participants and local clubs. Should be completed and ready for folks to register by the end of January (possibly earlier for blasts and postings).

CONCLUSIONS

- Motion to approve the Tropicurl 2013 team rink rate at \$390: Rose/Banfield – carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS

MICHELLE CROWN

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION

None.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT

STEVE BUFFINGTON

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Bliss/Crown – carried unanimously.
NEXT BOARD MEETING	February 11, 2013 at 7:30 P.M. – Hat Trick Club.

EMAIL VOTES

ALL

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE