

Pittsburgh Curling Club Board Meeting Minutes

9/9/2013

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Andy Banfield, Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Brian Stuart, Jacki Temple
MEMBERS ABSENT	
OBSERVERS	Len Jarabek, Neill Turner
CALLED TO ORDER	7:30 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	None.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the August 2013 Board Meeting minutes: Banfield/Bliss – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	None.	
CONCLUSIONS		
	<ul style="list-style-type: none"> Motion to approve the consent agenda for the August 2013 Board meeting: Hannan/Robinson – carried unanimously. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	None.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> • Board of Directors Insurance <ul style="list-style-type: none"> ○ Nothing new to report as research continues. • League Team Assignment Policy <ul style="list-style-type: none"> ○ Board members to review and make comments. Comments to be compiled and a final draft will be made. The policy should go on the website for all members to review. ○ A committee needs to set the teams by the first league night. • 2013-2014 RMU Contract <ul style="list-style-type: none"> ○ Steve Buffington is working with RMU to get a contract drawn up and signed. • Sheet C Rock Handle <ul style="list-style-type: none"> ○ During the 2013 Tropicurl, a Sheet C rock had a loose handle and will need looked at soon. It may need a shorter bolt or new washer. 		

CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. • Accounts Payable <ul style="list-style-type: none"> ○ \$696.55 ○ All items fall within the 2013-2014 budget, therefore no vote is needed. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**JIM MEYER**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**BRIAN STUART**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING**MARK ROBINSON**

DISCUSSION		
None.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION
<p>Marie Rose:</p> <ul style="list-style-type: none"> • Tracking Donations <ul style="list-style-type: none"> ○ Marie and Michelle met to go over the master spreadsheet documenting donations. Michelle had a pretty all-inclusive model in place. She'll merge data from various sources. This document will be stored on GoogleDocs in excel and will be accessible to those people involved in fundraising. Anyone can also add data by emailing Michelle or Marie with the details. This document will also track thank you letters, IRS letters and shipping of building fund pins. <p>Rock Handle Raffle</p> <ul style="list-style-type: none"> • The winner of the rock handle raffle is Jen Poeschl.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION
<ul style="list-style-type: none"> • Olympic Ice <ul style="list-style-type: none"> ○ No good news on the Olympic ice front. No available times during the Olympics as of right now. RMU said they would let us know if there were any openings. ○ The club may want to consider looking at other local ice arenas for availability during the Olympics to host an open house. • Regular Learn To Curl Sessions <ul style="list-style-type: none"> ○ Still waiting to hear if there is ice available for preseason ice. • Schenley Park Curling <ul style="list-style-type: none"> ○ Received information about insuring 2 sets of rocks. Will look into the cost of insuring all five sets for this event and others during the year.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOGO SHOP

JEN POESCHL

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION		
<ul style="list-style-type: none"> • Adams Township Community Day (9/7/2013) <ul style="list-style-type: none"> ○ Lots of people from the community attended. ○ It was a good day, definitely worthwhile being there. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

AMY HANNAN
MARK ROBINSON
BRIAN STUART

DISCUSSION		
<ul style="list-style-type: none">2013-2014 League Membership<ul style="list-style-type: none">As of 9/9/2013 there are 55 members.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

DAPHNE ROBERTS
JACKI TEMPLE

DISCUSSION		
<p>Steve Buffington:</p> <p>Since we have the identical ice schedule as last year, we'll keep the same league format and playoffs.</p> <p>If we need to use a league night (from both divisions) for Olympic open houses, we can make adjustments as necessary, including curling on Steelspiel night.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BUILDING COMMITTEE

**ANDY BANFIELD
STEVE BUFFINGTON
BRIAN STUART**

DISCUSSION		
Andy Banfield: <ul style="list-style-type: none">The proposed site plan has been approved by the Adams Township Planning Commission. The final approval presentation of the plan to the Township Supervisors is scheduled for September 23.		
Timeline <ul style="list-style-type: none">Reviewed and discussed the project timeline that was distributed.		
Day of Giving <ul style="list-style-type: none">Jen Poeschl updated our profile and Brian Stuart will review.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN

TBD

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS

DAPHNE ROBERTS

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL**

DISCUSSION		
Marie Rose: Tropicurl 2013 Hotel Report		
<ul style="list-style-type: none"> • We received our sponsorship check from our host hotel. • Before we decide on next year's hotel, we will need to evaluate what went right and wrong with this year's host hotel. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS**MICHELLE CROWN**

DISCUSSION		
Marie Rose:		
<ul style="list-style-type: none"> • The Board approved purchasing advertising in The Great Race Virtual Goodie Bag for \$100 at the last meeting. A club advertisement will reach 10,000 to 15,000 sports enthusiasts. Jacki Temple is designing a REAL flaming rock eye catching ad. Hopefully this will be SO ENTICING they'll click the link. Marie is working on the link which will contain a fairly simple display of where they can get detailed information on the sport, our club, links to the PCC home page, facebook and Olympic Dreams blog etc. Would be nice to link to a curling video. The cutoff date for this is Sept 24th. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE**MARIE ROSE**

DISCUSSION		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT

STEVE BUFFINGTON

DISCUSSION		
<p>Now we start what we hope will be the last season on Arena ice.</p> <p>All of us, the board as well as the hardcore club members, need to work very hard to keep enthusiasm high and the club together as we make this transition.</p> <p>As we play through the season we'll have the opportunity to interact with the greater club as well as with any new members we register this year. I'm asking you to talk up the building project at every opportunity.</p> <p>Promote the club and promote curling.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Rose/Temple – carried unanimously.
NEXT BOARD MEETING	October 14, 2013 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE