

Pittsburgh Curling Club Board Meeting Minutes

10/14/2013

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

MEMBERS PRESENT	Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amy Hannan, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Jacki Temple
MEMBERS ABSENT	Andy Banfield, Brian Stuart
OBSERVERS	Len Jarabek
CALLED TO ORDER	7:40 P.M.

Agenda topics

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> Motion to approve the full and public versions of the September 2013 Board Meeting minutes: Temple/Robinson – carried unanimously. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
	<ul style="list-style-type: none"> Motion to approve the consent agenda for the September 2013 Board meeting: Temple/Marchitelli – carried unanimously. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	None.	
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> • Board of Directors Insurance <ul style="list-style-type: none"> ○ Nothing new to report. • Rock Insurance <ul style="list-style-type: none"> ○ The quote to insure 5 sets of rocks has not been received. • 2013-2014 RMU Contract <ul style="list-style-type: none"> ○ The contract has been signed. • GNCC <ul style="list-style-type: none"> ○ GNCC is requesting updated information on Club Officers and bonspiel events. • Non-club Members Requesting to Spare <ul style="list-style-type: none"> ○ Kenny & Barb Thomson (curlers from another club) will be in Pittsburgh during a Can-Am "A" League night (11/16/2013) and inquired about sparing. ○ Kenny & Barb may spare if the normal hierarchy of placing spares is used. (Giving club permanent spares and regular club members first chance at available slots.) A social membership form with fee and a waiver must also be given to the club. ○ Kenny & Barb may spare in the Vampire League provided a social membership form with fee, a waiver, and wristband fee is given to the club. 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve Kenny & Barb Thomson as spares for a Can-Am league game, provided the normal hierarchy of placing spares is used. Social membership forms with fees, waivers, and wristband fees must be given to the club prior to sparing for a team: Buffington/Temple – carried unanimously. • Motion to approve Kenny & Barb Thomson as spares for a Vampire League game. Social membership forms with fees, waivers, and wristband fees are to be given to the club prior to being placed on a team: Buffington/Hannan – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL**DAPHNE ROBERTS**

DISCUSSION		
<ul style="list-style-type: none"> • Finances <ul style="list-style-type: none"> ○ Club is solvent. • Accounts Payable <ul style="list-style-type: none"> ○ \$6,285.00 ○ All items fall within the 2013-2014 budget, therefore no vote is needed. • Membership Dues Reimbursement <ul style="list-style-type: none"> ○ The Membership Committee was notified by a member of the Vampire League, that due to a scheduling conflict, the person had to back out and requested a refund. The person contacted the committee before ever coming to the club, so therefore never made it out onto the ice. The Board discussed the situation and decided to refund the money. (The refund will go to Vampire League member Vernon Smith who originally paid for the membership.) 		
CONCLUSIONS		
<ul style="list-style-type: none"> • Motion to approve a refund of \$270.00 to Vernon Smith for Vampire League participant Bill Barnhart's membership dues: Hannan/Bliss – carried unanimously. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ICE OPERATIONS & EQUIPMENT**JIM MEYER**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

JUNIOR PROGRAM**BRIAN STUART**

DISCUSSION		
None.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TRAINING

MARK ROBINSON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FUNDRAISING

AMANDA MARCHITELLI

DISCUSSION		
<ul style="list-style-type: none"> • Update on Day of Giving donations. • Looking for ways to market the squeeze rocks. If someone would like to help that would be GREATLY appreciated. Logo Shop has indicated they don't want to handle this sale. • Discussed keeping running totals from individuals' donations over the years. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DAN BLISS

DISCUSSION		
<ul style="list-style-type: none"> • Penguins Event <ul style="list-style-type: none"> ○ The corporate event is to be held on February 11, 2014 for 100-125 people. ○ There are a few details to work out. • Olympic Ice <ul style="list-style-type: none"> ○ Airport Ice Arena was contacted about potential ice times for Olympic Open Houses. They do have ice available but most of it appears to start very late at night (weeknights after 8:30pm). There is some ice available during the day on Sunday, February 23, 2014, but need more information on whether it would be enough for us to host an event. 		

- No word yet from RMU if there are any openings for spring mini leagues.
- Pittsburgh Ice Arena (Steve Buffington)
 - Pittsburgh Ice Arena (New Kensington area) contacted Brian Stuart about attending an "Olympics festival day" (no date yet) and having a demo on curling. More details to follow.
 - May want to consider this arena for evening events or Olympic open houses.
- Regular Learn to Curls
 - There was a small group of 10 in for a class on October 12th. The group was pretty enthusiastic and I would not be surprised if we get a couple of new members from the group.
- Schenley Park Event
 - Nothing new to report.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

PRO SHOP

BRIAN STUART

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

LOGO SHOP

JEN POESCHL

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

MARIE ROSE

DISCUSSION		
<ul style="list-style-type: none"> • Olympic Open House <ul style="list-style-type: none"> ○ Discussed options and dates to hold an Olympic open house during the league season. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

**AMY HANNAN
MARK ROBINSON
BRIAN STUART**

DISCUSSION		
2013-2014 League Membership		
<ul style="list-style-type: none"> • As of 10/12/2013 there are 80 members. • 15 of the 80 are new members. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

SCHEDULING

STEVE BUFFINGTON

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LEAGUES

**DAPHNE ROBERTS
JACKI TEMPLE**

DISCUSSION		
<p>Steve Buffington:</p> <ul style="list-style-type: none"> On both Nov 5th and 12th, we were able to start ice preparation right at 9:00. That has allowed us to be ready to curl by 9:30 at the latest. I'll be sending out notices to everyone that the games will start at 9:30. We're still looking for three teams in the B week. Hopefully Dan's efforts with the Learn to Curls will gain some members. <p>Marie Rose:</p> <ul style="list-style-type: none"> Last week's conditions were abysmal to say the least. However, we used this time VERY productively in the Vampire League to practice rock delivery instead of playing. Our newest club members are VERY enthusiastic and appreciated the practice time. Probably need to get something to new Can Am members so they realize they can sub in for Vampire if they'd like to stay and play. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BUILDING COMMITTEE

**ANDY BANFIELD
STEVE BUFFINGTON
BRIAN STUART**

DISCUSSION		
<p>Andy Banfield:</p> <ul style="list-style-type: none"> We have received final approval from the Adams Township Board of Supervisors for the proposed curling club plan. A stormwater management maintenance agreement, and some bonding for the sanitary sewer and water connections will be needed before we can receive occupancy. These are normal items that are handled before construction. Essentially, the local governmental issues are now finished and money is the thing we need to build. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OMBUDSMEN**TBD**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DOCUMENTS**DAPHNE ROBERTS**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TROPICURL**ALL**

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PUBLIC RELATIONS**MICHELLE CROWN**

DISCUSSION		
<ul style="list-style-type: none"> • Facebook Activity <ul style="list-style-type: none"> ○ We have more than 200 “Likes” to our page now. Based on my first look at Facebook’s “Insights” report page, there was a flurry of new “likes” towards the end of September, beginning of October. I’m still trying to analyze the reports to understand how people got to our Facebook page, etc. I’m hoping the Great Race advertisement gave us a bump in our numbers. 		

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

WEBSITE

MARIE ROSE

DISCUSSION		
None.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRESIDENT'S REPORT

STEVE BUFFINGTON

DISCUSSION
<p>This is an important and exciting time for the club. We've recently had our site plan approved by Adams Township and been awarded an \$8,000 Darwin Curtis Grant that started with a recommendation from the US Curling Association.</p> <p>Our fund raising efforts for the Pittsburgh Day of Giving were very successful with a preliminary total of about \$25,000.</p> <p>And we have some great opportunities coming up to introduce the club to Pittsburghers via several Olympic related activities and to Pittsburgh Corporations during the event with the Penguins.</p> <p>Our participation in these events will take a lot of effort and we'll need the help of our club members to pull it off.</p> <p>We also need to focus on our building efforts. The basic timeline is:</p> <ul style="list-style-type: none"> Grand Opening in October, 2014 Break Ground 4 months earlier (June 2014) Perform all site prep by May 2014 All permitting done by April 2014 Funding in place (March 2014) <ul style="list-style-type: none"> • Member donations • Bank Loan • Member loans

- Corporate sponsors

Title transfer concurrent with funding (March 2014)

Signed contracts (Building contractor and Ice Slab installer) by December 2013/January 2014

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEETING ADJOURNED	Motion to adjourn: Crown/Rose – carried unanimously.
NEXT BOARD MEETING	November 11, 2013 at 7:30 P.M. – Hat Trick Club

EMAIL VOTES

ALL

DISCUSSION

None.

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE