

# Pittsburgh Curling Club Board Meeting Minutes

6/9/2014

7:30 PM

RMU ISLAND SPORTS CENTER HAT TRICK CLUB

<b>MEMBERS PRESENT</b>	Andy Banfield, Matt Berwick, Dan Bliss, Steve Buffington, Michelle Crown, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Marie Rose, Brian Stuart, Neill Turner
<b>MEMBERS ABSENT</b>	Jacki Temple
<b>OBSERVERS</b>	None
<b>CALLED TO ORDER</b>	7:35 P.M.

## Agenda topics

### APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
	<ul style="list-style-type: none"> <li>The approval of the May 2014 Board Meeting minutes will be done at the July Board meeting.</li> </ul>	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### APPROVAL OF CONSENT AGENDA

<b>DISCUSSION</b>		
	<ul style="list-style-type: none"> <li>Motion to approve the consent agenda for the June 2014 Board meeting: Marchitelli/Robinson – carried unanimously.</li> </ul>	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### BOARD ANNOUNCEMENTS

### BOARD MEMBERS

<b>DISCUSSION</b>		
	<ul style="list-style-type: none"> <li>2014-2015 Budget               <ul style="list-style-type: none"> <li>Reminder to all Board members to think about their committee budgets for the upcoming season.</li> <li>Daphne Roberts will create a draft of the budget.</li> </ul> </li> </ul>	

- Email Lists
  - Need to compile a list of all those who recently attended the Learn to Curl sessions and special events for fundraising efforts.
- Darwin Grant
  - The USCA confirmed they received the club's grant report.
  - The 2<sup>nd</sup> check will be mailed to the club.
- Paralympic Sport Club
  - Did not receive this status due to the club not having its own facility.
  - Can reapply once the club is in the new building.
- Policy Committee
  - The new committee was discussed at the May meeting and Michelle Crown can move forward with the committee.
- PO Box
  - Neill Turner will take over handling the incoming mail.
  - Amy Hannan will return her key to Michelle Crown.
  - Michelle Crown will still have a key as a backup.
- Board Meeting Absences
  - The by-laws state that if a Director is absent from either three (3) board meetings in a row, or four (4) meetings in a rolling 12-month period without an acceptable reason, such absences shall be considered as a defacto resignation from the Board. However, by a 2/3 majority vote, the Board can excuse any missed meetings that would result in such removal. Before any such defacto resignation from the Board shall be enforced, the affected Director shall be provided written notice of the offense and pending removal. The affected Director shall have twenty (20) days from the date of the notice to appeal for a hearing before the Board of Directors at the next regular Board meeting.
  - It has come to the attention of the Board that Andy Banfield has missed four (4) meetings within a 12-month rolling period and is up for removal from the board. Steve Buffington sent Andy a notice of that fact in May. Andy missed the meetings due to work and medical reasons. Andy apologized to the Board.

<b>CONCLUSIONS</b>		
<ul style="list-style-type: none"> <li>• Motion to waive all four of Andy Banfield's absences: Buffington/Berwick – carried unanimously.</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FINANCIAL****DAPHNE ROBERTS**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Finances <ul style="list-style-type: none"> <li>○ Club is solvent.</li> <li>○ Accounts payable: \$7,680.00</li> <li>○ Received payment from Amazon Smile.</li> <li>○ Dues need collected for players participating in the upcoming GNCC and USCA events.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FUNDRAISING****AMANDA MARCHITELLI**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• July/August <ul style="list-style-type: none"> <li>○ Huge Yard Sale is the works. Verifying the best location to get the most people. I may rent a couple spaces at Trader Jacks if no location is finalized by July 1st.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**OUTREACH****DAN BLISS**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Everything is pretty quiet at the moment.</li> <li>• We had a lot of enthusiastic people in the mini league and I would expect several people to join in the fall.</li> <li>• We got some good publicity by being advertised in the Citiparks summer magazine for a date in February 2015.</li> </ul>		

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**EVENTS**

**MARIE ROSE**

<b>DISCUSSION</b>		
<ul style="list-style-type: none"> <li>• Venture Outdoors             <ul style="list-style-type: none"> <li>◦ The weather was great and lots of people stopped by. Several small donations were received.</li> </ul> </li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TROPICURL**

**ALL**

<b>DISCUSSION</b>		
<p>Steve Buffington:</p> <ul style="list-style-type: none"> <li>• Got a list of questions answered by RMU.</li> </ul> <p>Amanda Marchitelli:</p> <ul style="list-style-type: none"> <li>• 50/50 and Chinese auction is planned</li> </ul> <p>Marie Rose:</p> <ul style="list-style-type: none"> <li>• Neill Turner will be handling donations.</li> <li>• The big model of the building will be on display.</li> <li>• A cart is needed to transport food items.</li> <li>• Programs need to be printed.</li> <li>• A gift for Liz still needs to be bought.</li> <li>• RMU will be doing maintenance during Tropicurl – need to get more details.</li> </ul>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>MEETING ADJOURNED</b>	Motion to adjourn: Crown/Banfield – carried unanimously.
<b>NEXT BOARD MEETING</b>	July 14, 2014 at 7:30 P.M. – Hat Trick Club

**EMAIL VOTES**

**ALL**

<b>DISCUSSION</b>		
None.		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>