

Pittsburgh Curling Club Board Meeting Minutes

8/13/2018

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Amanda Marchitelli, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neil Turner
MEMBERS ABSENT	Kim O'Dell, Amanda Marchitelli
OBSERVERS	Brian Stuart, Sean Mizerski, Theresa Walker, Evan Turner, Dan Edmonds
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve July 2018 Minutes: Sterling/Devine; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION	Motion to approve August 2018 Consent Agenda: Jarabek/Sterling; carried unanimously	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	Welcome to the club, Evan!	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> ● Amanda is resigning from the board. We will need a replacement. Motion to accept Amanda's resignation: Sterling/Drombosky; carried unanimously. We'll miss you Amanda! ● Motion to elect Theresa Walker as a board member until March: Roberts/Robinson; carried unanimously <ul style="list-style-type: none"> ○ Welcome Theresa!! ● Background checks: <ul style="list-style-type: none"> ○ If we follow the governing organization's guidelines, we can create a PCC policy that follows those guidelines. We SHOULD have a few people that have had background checks. RMU's insurance has changed as well. This needs to be investigated to make sure that we are in compliance. We have a contact at the USCA. We would be asking for what policies the USCA has for background checks for member clubs. Marie will give her a call. ● Ross Tarlton Bonspiel: <ul style="list-style-type: none"> ○ It's time that Pittsburgh participate in these things. We need a volunteer to head this up. Len to head this with input from Dustin and Daphne. ● We'll sign the secretary's certificate tonight!! ● Communications: <ul style="list-style-type: none"> ○ Steve sent an email to board and a few other people about what was going on at the property. We are really delinquent in letting everyone else know what's going on. (Membership, guarantors, etc). Steve is the man, thanks for getting this started! 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Call USCA to discuss background checks	Marie Rose	
Find a team for Tarlton Spiel	Len, Daphne, Dustin	

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none">● Len will send a proposal for a new social membership structure that won't make us lose money.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Outline social membership structure	Leonard Jarabek	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION
<ul style="list-style-type: none">● Budget:<ul style="list-style-type: none">○ Motion to pay Marie \$36 difference for sliders: Roberts/Sterling; carried unanimously- 1 abstain○ Motion to pay \$2693.70 Property Tax for Stowe Rocks SD (annual): Robinson/Rohrbacher; carried unanimously○ Motion to pay RMU Season Deposit of \$375: Rose/Robinson; carried unanimously○ Motion to reimburse \$75 late fee on BCO-10 to Daphne: Devine/Sterling; carried unanimously, 1 abstain.<ul style="list-style-type: none">■ Let's try to get the mail more regularly. Talk to Amanda about giving the mailbox key to Harley. Harley to investigate putting the mailbox in the organization's name.○ Motion to purchase a new \$4750 batch of giant eagle gift cards (\$5000 value): Sterling/Rose; carried unanimously.● Budget Changes:<ul style="list-style-type: none">○ We should increase ice rental and association dues and insurance by 50% due to

the influx of new curlers.

- Daphne added capital expenses.
- Let's remove Tropicurl.
- We need to add on property taxes.
- Ice rental to \$17000
- Insurance to \$2500
- Taxes: \$4400
- Dues: \$6600
- Motion to accept proposed budget: Rose/Walker; carried unanimously.

**Pittsburgh Curling Club
Financial Report**

**As of
8/13/2018**

Current Assets

Cash/Checking/Savings

Charles Schwab Account 1,002.03

PayPal 4,639.80

PNC - Money Market 363,268.35

PNC - Primary Checking 2,656.68

PNC - Secondary Checking 32,900.50

Undeposited Funds

Total Cash/Checking/Savings 404,467.36

Other Current Assets

12100 · Prepaid Expense 1,578.39

122001 · Giant Eagle Gift Cards 1,230.00

Total Other Current Assets 2,808.39

Total Current Assets 407,275.75

CONCLUSIONS

Club is solvent.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

POLICIES

DISCUSSION		
<ul style="list-style-type: none"> ● Bylaws update: <ul style="list-style-type: none"> ○ Updating the board structure to include input from the financial backers is more complicated than initially thought. Mark to volunteer to contact several clubs with similar situations to find out how they handle it. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate bylaws change for backers	Mark Robinson	

MEETING ADJOURNED	Motion to adjourn: Walker/Sterling; carried unanimously
NEXT BOARD MEETING	September 10, 2018 at 7:30 PM – RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
None		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE