

Pittsburgh Curling Club Board Meeting Minutes

5/14/2018

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Amanda Marchitell, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neil Turner
MEMBERS ABSENT	
OBSERVERS	Brian Stuart, Sean Mizerski, Alex Visnich
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Motion to approve April 2018 Minutes: Sterling/Robinson; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
Motion to approve May 2018 Consent Agenda: Marchitelli/Devine; carried unanimously		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION

- Motion to reimburse Len for the printing \$33.11: O'Dell/Sterling; carried unanimously.
- Insurance:
 - Still in progress
- Archiving:
 - Steve to give Theresa archiving info
- Financial Oversight:
 - Steve to contact Joe Walton and Brian Berger about financial oversight
- Landscaping:
 - Doug to look into grass mowing.
- Clearances:
 - The state of PA lets you get a free child abuse background check every 57 months. If you haven't gotten one in that time span, please do! Karyn will let you know if she doesn't have one for you.
- GNCC Annual Meeting:
 - Daphne to vote to support new board structure for GNCC.
- Relocate RMU Storage:
 - Dave has requested that we relocate our rocks. We may be able to move them through the back of the rink instead of the front. If it all fits, it won't be much more work. Waiting on response from Dave about fire safety clearance. We will likely move everything over July 4th, but we need confirmation from RMU.
- Transition Committee:
 - Will have a meeting next week to have a preliminary discussion of dues structure for the new building.
- Building design:
 - met with electrician, outlined where everything is, he seems to be good. The

only issue is DLC. They are having issues with how they want to route our lines (through a backyard? Over a cliff?)

- Steve to get back to electrician to set up meeting with DLC
- Steve met with building inspector, took a quick look and didn't have any major issues. We may need a fire rated wall between the ice and the warm room, or we would need to put sprinkler systems on both sides. The Building inspector suggests that we ask for an exemption-he thinks we'll qualify. But we have to apply for it and go to a meeting. We'll need to contact Stowe and get the process started. Write it up, ask inspector for comments before we submit.
- We got new drawings from Reninger. There's a lot there. Steve has a lot of comments, typos etc.
- Custom Ice sent us a revised ice quote that is about \$20k more, but it's because of the concrete slab.
- Bank paperwork:
 - Closing Agenda contains a list of things that will be reviewed/signed. Steve has a large list of questions and comments (ex: If one of the loan guarantors declares bankruptcy, we stop construction immediately, but if they die, we have 90 days to replace them...so don't declare bankruptcy! :)). We have to provide a certified cost statement (all categories of spending), resolution from the board, (see list on agenda). Secretary's Certification (Articles of incorporation, current bylaws,) EVERYONE SHOULD READ OVER THESE (Especially, Loan Agreement, Interest Rate Info, Closing Agenda).

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
ID who needs an updated child abuse clearance check	Karyn Drombosky	
Provide Conflict Of Interest form to missing board members	Karyn Drombosky	
Provide Theresa with Archiving info	Steve Buffington	
Contact Joe and Brian about financial oversight	Steve Buffington	
Move the Rocks!	Steve to coordinate with everyone who can help	

Investigate the grass cutting situation	Doug Sterling	

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> ● Membership discussion: <ul style="list-style-type: none"> ○ We've opened up the weekly ½ year league to new members. We've sold 12 of the 40 spots so far! We will open up spots more generally (brand new, non-learn-to-curl people), and if we fill, we can start selling spring league spots. ● Communications to membership: <ul style="list-style-type: none"> ○ We need to provide the members with an update on the building status/why we went in to the fall league structure. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue push of new member registration	Len Jarabek	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION

Get numbers from Daphne.

CONCLUSIONS		
Club is solvent.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

POLICIES

DISCUSSION		
<ul style="list-style-type: none">● PCC Bylaws Change for financial backers:<ul style="list-style-type: none">○ Kim sent out suggested wording. We are suggesting that the wording of 2c be changed to indicate that the financial backers can choose an existing member to be their representative or an additional member if they think that is best. Ultimately, it is up to the financial backers to decide.○ Investigate the process of changing the bylaws. Daphne, Dustin and Kim to work on.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Clean up the text of our proposed bylaws revision and investigate process for changing bylaws	Kim O'Dell (w/ Dustin Devine, and Daphne Roberts)	

MEETING ADJOURNED	Motion to adjourn: Rose/Sterling; carried unanimously
NEXT BOARD MEETING	June 11, 2018 at 7:30 PM – RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
None		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE