

Pittsburgh Curling Club Board Meeting Minutes

2/11/2019

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Guadalupe Devine, Karyn Drombosky, Leonard Jarabek, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner, Theresa Walker
MEMBERS ABSENT	
OBSERVERS	Paul Descani, Sean Mizerski, Evan Turner
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Motion to approve January 2019 Minutes: Jarabek/O'Dell; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
Motion to approve February 2019 Consent Agenda: Sterling/Devine; carried unanimously		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
CONCLUSIONS		
Welcome Paul!		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION

- Building committee
 - Bank Loan: The bank is very nearly settled. We hope to be closing by the Steelspiel!
 - Township inspection is going smoothly! The inspector has obtained our docs, etc.
 - We will need to open the account with Dollar that covers the developer's agreement.
 - Steve to email out costs for prepayment.
- Transition Committee:
 - League discussion:
 - We polled the membership to see what days/league types people would be interested in playing.
 - Things to keep in mind: Instruction, Ladder league, Open Ice
- Board meeting will be cancelled for March. We will need to be prepared to do actual business after the meeting. If there is anything super important, we may be able to vote on it beforehand via email.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send out prepayment plan	Steve Buffington	
Continue Transition Committee work	Karyn Drombosky and team	

MEMBERSHIP

DISCUSSION

- Steelspiel:
 - It is 3/16 (Third Saturday in March), everyone talk it up to the new members!!
 - We will need to inventory the trophies etc. Len has most, if not all of them.
 - Best New Curler is still a thing! Len will need to come up with a list because we have SO MANY NEW CURLERS.
 - Junior Curler: We'll give Zach a recognition for his last year as a junior.

- Nominating Committee:
 - Mark Evans has agreed to be on the nominating committee once again. We should consider asking some Olympic League people to be part of the committee. One of the 2020 people (not Steve) will need to set this up.
 - Dustin to head committee: Thanks Dustin!!

- Members from the fall will be allowed to vote even if they did not return for the winter league.

- Annual Meeting:
 - We had a nice presentation last year, we need to plan for it again.
 - Karyn to send out an outline, solicit for people's info, and put it together.

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Coordinate Awards for Steelspiel	Leonard Jarabek	
Set up nominating committee	Dustin Devine	
Set up annual meeting presentation	Karyn Drombosky	

FUNDRAISING

DISCUSSION	
-------------------	--

- Donation record keeping:
 - Neill has looked through donation records. He found a few duplicates but didn't see anything terribly amiss.

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
--------------	--------------------	----------

FINANCIAL

DAPHNE ROBERTS

DISCUSSION	
<p>Pittsburgh Curling Club Financial Report</p> <p>Current Assets</p> <p style="padding-left: 20px;">Cash/Checking/Savings</p> <p style="padding-left: 40px;">Charles Schwab Account</p> <p style="padding-left: 40px;">PayPal</p> <p style="padding-left: 40px;">PNC - Money Market</p> <p style="padding-left: 40px;">PNC - Primary Checking</p> <p style="padding-left: 40px;">PNC - Secondary Checking</p> <p style="padding-left: 40px;">Undeposited Funds</p> <p style="padding-left: 20px;">Total Cash/Checking/Savings</p> <p style="padding-left: 20px;">Other Current Assets</p> <p style="padding-left: 40px;">12100 · Prepaid Expense</p> <p style="padding-left: 40px;">122001 · Giant Eagle Gift Cards</p> <p style="padding-left: 20px;">Total Other Current Assets</p> <p>Total Current Assets</p> <p>Current Liabilities</p> <p style="padding-left: 40px;">RMU ISC</p> <p style="padding-left: 40px;">GNCC</p> <p style="padding-left: 40px;">Weinstein</p> <p>Total Current Liabilities</p> <ul style="list-style-type: none"> ● Bills to pay: <ul style="list-style-type: none"> ○ Ice fees: \$800 ○ GNCC: \$105 ○ Insurance: \$77 	<p>As of <u>2/11/2019</u></p> <p>1,003.14</p> <p>0.00</p> <p>308,577.98</p> <p>4,970.46</p> <p>27,152.42</p> <p>1,575.00</p> <hr/> <p>343,279.00</p> <p>7,949.85</p> <p>1,045.00</p> <hr/> <p>8,994.85</p> <hr/> <p>352,273.85</p> <p>800.00 Additional Ice Fees</p> <p>105.00 New Members Dues</p> <p>520.90 County Tax by March 31</p> <hr/> <p>1,425.90</p>

- Tax: \$528.90 if paid by March 31st.
- Daphne had officially sent Morton the latest financial statements! Hooray!
- Promissory Notes:
 - With the introduction of a subordinate agreement with the bank, we need to change some of the wording on our promissory note agreements to indicate that those lending in this fashion are secondary to the bank.
- GNCC loan has been returned until after the bank loan is secured, at which point we will reapply.

CONCLUSIONS		
Club is solvent. If you would like detailed financial information, please contact the club treasurer.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Rose/Turner; carried unanimously
NEXT BOARD MEETING	March 16, 2019 at the SteelSpiel

EMAIL VOTES

ALL

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

--	--	--