

Pittsburgh Curling Club Board Meeting Minutes

5/13/2019

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
MEMBERS ABSENT	Kim O'Dell
OBSERVERS	Sean Mizerski, Evan Turner
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve April 2019 Minutes: Devine/Sterling; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
CONCLUSIONS	Motion to approve May 2019 Consent Agenda: Sterling/Rohrbacher; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> • Giant Eagle Gift Cards: <ul style="list-style-type: none"> ○ Motion to buy another \$5000 worth of gift cards (cost of \$4750); Rose/Robinson; carried unanimously • P.O. Box: <ul style="list-style-type: none"> ○ The P.O. box is only accessible Monday-Friday 9-5. The Moon post office has 24/7 access, \$61/6 months. The concern is that invoices or other important docs may not be picked up in a timely manner. ○ Motion to move the PO Box to the Moon post office (24/7); Buffington/Sterling; carried unanimously • Building Committee: <ul style="list-style-type: none"> ○ Layout and design reviews are underway. ○ Kitchen layout was sent to Steve Auterman. He gave some feedback on spacing, making sure we're ADA compliant. ○ More environmental concerns: Allegheny Country Conservation District registers with the county that tells the owner of the property how you maintain the water runoff. ○ Construction to start soon!!! • GNCC Meeting: <ul style="list-style-type: none"> ○ We need to designate a proxy. Daphne is the official GNCC rep, so she will need to fill out a proxy form. We don't have a hard agenda of topics for voting. • GNCC Legacy Fund: <ul style="list-style-type: none"> ○ We have reapplied for the GNCC Legacy Trust Loan. ○ Steve to write up brief summary of where we are at for the GNCC Annual Meeting. • Transition Committee: <ul style="list-style-type: none"> ○ The three committee structure has been revised to a four committee structure so that finance can have its own subsection. ○ We need volunteers from the board to help head up these committees. If no one volunteers, we're going to start asking. Please help! 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DISCUSSION

- Ground breaking:
 - Friday May 24th at 11:00am!! YAAAAAAAAAAAAAAAAAYYYYYY!!!!
 - We cannot use the county logo. There is a protocol order in which people should speak. If we want to use photos from the event, we would need to fill out an advance photo release. We need to secure shovels, tables/chairs. etc.
 - We should reach out to the members to get a bunch of curlers in attendance. Bring brooms! Bring cowbells!
- Tyler George is doing a national tour to help grow the sport. He could stop by and help us get some interest. We can find out what the schedule is and see if we can have an off ice event. We could potentially use it to keep people interested/get mini league people to sign up as full time members.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DAPHNE ROBERTS

DISCUSSION

**Pittsburgh Curling Club
Financial Report**

**As of
5/13/2019**

Current Assets

Cash/Checking/Savings

Dollar Checking	97,201.74
Charles Schwab Account	1,003.14
PayPal	-
PNC - Money Market	46,523.42
PNC - Primary Checking	174.47
PNC - Secondary Checking	1,484.39
Undeposited Funds	1,520.00

Total Cash/Checking/Savings 147,907.16

Other Current Assets

122001 · Giant Eagle Gift Cards	1,757.50
12100 · Prepaid Expense	8,003.20
Dollar Savings Escrow	139,363.68

Total Other Current Assets 147,366.88

Total Current Assets 295,274.04

Current Liabilities

Dollar Bank	1,774.58	Interest on construction loan
Dollar Bank	2,151.09	Stowe letter of credit fee
Dollar Bank	1,964.70	Interest on construction loan
Brad Cowen	150.00	Rochester refund x2
USPS	61.00	PO Box

Total Current Liabilities

6,101.37

Long-term Liabilities

Dollar Bank LOC 351,015.00

Total Long-term Liabilities

351,015.00

CONCLUSIONS

Club is solvent. If you would like detailed financial information, please contact the club treasurer.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

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MEETING ADJOURNED	Motion to adjourn: Sterling/Devine; carried unanimously
NEXT BOARD MEETING	June 10, 2019 at RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE