

Pittsburgh Curling Club Board Meeting Minutes

4/13/2020

7:30 PM

Zoom

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Kim O'Dell, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
MEMBERS ABSENT	Daphne Roberts
OBSERVERS	Sean Mizerski, Debbie Spang, Brian Spang, Greg Trecha, Alex Kunz, Burt Cubbison
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Motion to approve March 2020 Minutes: Robinson/Devine; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
Consent Agendas will no longer be included in the monthly board meetings.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
<ul style="list-style-type: none"> • No comments: Please forward meeting zoom links to interested members! 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION
<ul style="list-style-type: none"> • Ice Report <ul style="list-style-type: none"> ○ Sean noticed when he went to the club on 4/13 and noticed that the ice looked shiny. He went to check it out and realized that the ice was melting. Sean called Steve and they discovered that the breaker on the chiller tripped. It has since been resolved. There is a small amount of paint drift, but we're frozen again! Thanks to Sean for being there and noticing the issue! ○ On the chiller there is a big on/off switch. You have to turn the switch to off, cycle the breaker on the panel, wait a few minutes, and then switch it on. ○ We should ensure that someone is there every day to check the ice temperature. • Internet Access: <ul style="list-style-type: none"> ○ We have an account with Comcast, and we need to find out where we are with getting internet access. With internet access, we would have been alerted to an issue with the chiller. • Building Update: <ul style="list-style-type: none"> ○ Sean has been etching all of the concrete. Thanks Sean! • Budget: <ul style="list-style-type: none"> ○ Steve took the cash flow sheet and set our income to 0 through the month of June. ○ This month's expenses: <ul style="list-style-type: none"> ▪ Mortgage: We are still able to pay interest only, thanks to Dollar Bank extending our interest-only period. They have been very accommodating. ▪ GNCC Loan: The Legacy Trust has agreed to suspend our payments until we've been open for 2 months ▪ Hutchinson loan: Currently interest only ▪ Our utilities are tracking just under what we've planned for. ○ There are still 2 outstanding payments to our metal buildings provider.

- As of now, we are not planning to melt the ice. We will wait to see if we can get a feel for how much longer we will not be able to curl.
- We can investigate being put on a “budget” payment plan for our electric, though these plans tend to drastically over-priced accounts in the summer for cooling fees.
- Donations of items:
 - Please let Marie know of anything you have purchased for the club with an estimate of the cost (as accurate as possible please!). We will continue to track people’s donations in order to recognize them as part of our donor wall.
- Protocols for when we are able to reopen:
 - We will need much more intense cleaning protocols and one-way traffic patterns for when we are able to open to maintain appropriate social distancing. Karyn and Kim to work on traffic patterns. Kim to investigate cleaning protocols.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop rotation to check the ice temperatures	Steve Buffington	
Send donated items lists to Marie	All	
Develop socially-distant traffic patterns	Kim O’Dell and Karyn Drombosky	
Investigate cleaning protocols	Kim O’Dell	

MEMBERSHIP

DISCUSSION

- Membership Dues:
 - We need to start thinking about what we will do with the membership money that we collected for spring. Ideally, offer similar options to the bonspiel (apply to future session, donation, refund if necessary). No decisions need to be made immediately, but start coming up with ideas.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS

DISCUSSION

- Annual Meeting:
 - We should postpone the annual meeting (barring any serious objections from members).
 - This was supposed to be a big celebration! (as well as a test run for food prep). We would like to hold the annual meeting when we can get back in the building as a big welcome back celebration.
 - Karyn to draft a message to the members, Dustin to send out via the Granite Gazette.
- Home Opener Bonspiel:
 - We need to consider postponing this event. We will have to make this decision soon to have time for people to cancel travel plans and get refunds. If we were to hold it as scheduled, we would need time to organize volunteers, plan food, get pins, etc.
 - We could hold some sort of a virtual spiel.
 - We should give people the option to donate their entry fees, apply them to a future bonspiel, or just get a refund if they need it.
 - Meeting to be held 4/27 to make the decision on postponing
 - NOTE: At the meeting on 4/27, we decided to postpone, offering people the options listed above. We decided to mention a possible “Double Header” spiel where can hold back-to-back events to cover both the postponed event and the tropicurl replacement. Daphne developed a template with a baseball theme that was turned into a gif-filled email to have a little humor.

CONCLUSIONS	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Inform membership about annual meeting postponement	Karyn Drombosky and Dustin Devine	
Make decision about postponing Home Opener	All	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION	
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Pittsburgh Curling Club**Financial Report
As of 4/13/2020****Current Assets****Cash/Checking/Savings**

Dollar Checking	\$ 32,335.78
Dollar Savings	102,431.24
Charles Schwab Account	1,005.57
PayPal	3,977.46
PNC - Money Market	55,618.87
PNC - Primary Checking	31,334.41
PNC - Secondary Checking	1,308.96
Undeposited Stripe Funds	178.62
Undeposited Funds	

Total Cash/Checking/Savings \$ 228,190.91

Other Current Assets

122001 · Giant Eagle Gift Cards	\$ 3,515.00
12100 · Prepaid Expense	13,090.53
Dollar Savings Escrow	38,102.43

Total Other Current Assets 51,192.96

Total Current Assets \$ 279,383.87

Current Liabilities**Paid Liabilities**

		PAID/SCHEDULED
Columbia Gas	\$ 534.40	3/19/2020
West View Water	29.70	4/13/2020
Telephonix	107.00	3/30/2020
Duquesne Light	2,301.01	4/6/2020
Dollar Bank	5,385.83	4/1/2020

Total Paid Liabilities 8,357.94

Total Current Liabilities \$ -

Long-term Liabilities

Dollar Bank Construction Loan	\$1,300,000.00
GNCC Legacy Trust Loan	72,676.50
Hutchinson Loan	30,000.00
Total Long-term Liabilities	<u>\$1,402,676.50</u>

CONCLUSIONS**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE****MEETING ADJOURNED**

Motion to adjourn: Rohrbacher/Robinson; carried unanimously

NEXT BOARD MEETING

May 13, 2020 at via Zoom

EMAIL VOTES**ALL****DISCUSSION**

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CONCLUSIONS**ACTION ITEMS****PERSON RESPONSIBLE****DEADLINE**