

Pittsburgh Curling Club Board Meeting Minutes

8/11/2020

7:30 PM

Pittsburgh Curling Club

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Doug Sterling
MEMBERS ABSENT	Minnie Meals, Kim O'Dell
OBSERVERS	
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve July 2020 Minutes: Sterling/Rohrbacher; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	<ul style="list-style-type: none">From Steve Buffington:<ul style="list-style-type: none">The Paralympians had a great time! They thought we had a very accessible building and hope to do something with us again in the future! They gave us a signed olympic jersey (super cool). Steve to look into getting a shadow box or frame to display it.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none">● Cash Flow:<ul style="list-style-type: none">○ Our current cash is \$28kish. We still expect to get the Stowe Developer's Bond back (\$38k). Other expenses are coming! We need to bring in money.● Telephonix:<ul style="list-style-type: none">○ We have decided to drop security monitoring (it doesn't work well anyway, too noisy).● Building:<ul style="list-style-type: none">○ Vents to be added because of condensation drips in the ice house. MBD will do that, we need to schedule.		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DISCUSSION		
<ul style="list-style-type: none">● Learn to Curls:<ul style="list-style-type: none">○ We could potentially try to fill an open L2C on 8/22 at 5pm after Saturday Curling.○ During the Spring we had Friday nights as no curling so that we could bring in more new people. We could try to move back to something like this.○ We currently have Saturday and Sunday evenings wide open.○ There is a potential 30-40 person for Monday 10/12. We'll need to see about COVID.○ We will be holding a corporate L2C 9/12 at 4:30 after curling on Saturday.○ We should target having a day (maybe Saturday morning/afternoon) that could be open for L2Cs and outside curlers to drive revenue.● Ice Use:<ul style="list-style-type: none">○ A pro team from Philadelphia wants to purchase practice time: \$25/2 hours per person (\$200 per team for 4 hours of curling).○ Mayfield curlers may be interested in a drop rate: \$25 per person per game.		
CONCLUSIONS		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> ● COVID Credits: <ul style="list-style-type: none"> ○ Daphne created a spreadsheet where she decided that the cost per game is about \$10. We can subtract the games curled in the summer session from the liability that we owe everyone from their membership fees for the missed Spring season. ○ Daphne and Steve to present a few different scenarios via email which may include things like an additional fee for known/unavoidable expenses (utilities etc.). This can be presented at the annual meeting. ● Annual Meeting: <ul style="list-style-type: none"> ○ It will be held at the club on Sunday 9/6 at 6pm. ○ Karyn to notify members and ask for RSVPs (we are still limited to 25 people inside the building). Ideally, we will hold it outside to accommodate everyone who wants to come. ○ We will discuss the upcoming season, financial status of the club, voting. ○ Motion to allow for email voting in addition to proxy or in person voting at the 2020 annual meeting where each email vote must be sent to the secretary and a designated auditor (Harley); Drombosky/Robinson; carried unanimously. Karyn to revise voting guidelines for members to include email voting. ○ We must form a committee to find anyone who is interested in running for the board. To be handled by Karyn, Harley, Kim, and Leonard. ● Fall and Winter Curling: <ul style="list-style-type: none"> ○ What does a league look like? It is more feasible and easier in the event of short term shutdowns or scheduling other events to continue to have a lot of pick up. We can potentially have one "open competitive" (CanAm) league, one "doubles" league, and the rest. pick up. ○ This also helps to make room for mini leagues/open ice. ○ We can then easily sign up and slot in any new curlers immediately. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Present adjusted spreadsheets for Covid Credits via email and discuss	Daphne Roberts/All	
Revise member voting guidelines	Karyn Drombosky	

Notify membership of annual meeting	Karyn Drombosky	
Process annual meeting RSVPs	Karyn Drombosky	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION				
Pittsburgh Curling Club		Financial Report		
		As of 8/11/2020		
Current Assets				
Cash/Checking/Savings				
	Dollar Checking	\$6,066.45		
	Dollar Savings	33.16		
	Charles Schwab Account	1,005.74		
	PayPal	743.2		
	PNC - Money Market	16,007.79		
	PNC - Primary Checking	980.06		
	PNC - Secondary Checking	3,042.70		
	Undeposited Stripe Funds	103.68		
	Undeposited Funds	61.00		
Total Cash/Checking/Savings		\$28,043.78		
Other Current Assets				
	122001 · Giant Eagle Gift Cards	\$95.00		
	12100 · Prepaid Expense	10,725.12		
	Dollar Savings Escrow	38,102.43		
Total Other Current Assets		48,922.55		
Total Current Assets		\$76,966.33		
Current Liabilities				
Paid/Current Liabilities			PAID/SCHEDULED	
	GNCC dues	105.00	7/23/2020	Additional Dues

	Johnson Climate Controls	107.50	7/23/2020	HVAC Maintenance
	Telephonix	107.00	7/23/2020	Intrusion/Fire Monitoring
	Dollar Bank	4,757.64	7/31/2020	Construction Loan Interest
	Duquesne Light	2,868.59	8/7/2020	Building Electricity
	Comcast	224.63	8/9/2020	Building Internet
	West View Water	29.70	8/11/2020	Building Water
	Columbia Gas	25.53	8/17/2020	Building Heat
	Jordan Tax Service	2,693.70	8/31/2020	School Tax
Total Paid/Current Liabilities		10,919.29		
Long-term Liabilities				
	Dollar Bank Construction Loan	\$1,300,000.00		
	GNCC Legacy Trust Loan	72,676.50		
	Rose-Buffington Loan	100,750.00		
	Hutchinson Loan	30,000.00		
Total Long-term Liabilities		\$1,503,426.50		

MEETING ADJOURNED	Motion to adjourn: Rohrbacher/Sterling; carried unanimously
NEXT BOARD MEETING	September 6, 2020 at PCC (Annual Meeting)

EMAIL VOTES

ALL

DISCUSSION			
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CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

