

# Pittsburgh Curling Club Board Meeting Minutes

12/9/2019

7:30 PM

PCC (MCCOY RD)

<b>MEMBERS PRESENT</b>	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Daphne Roberts, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
<b>MEMBERS ABSENT</b>	Kim O'Dell, Mark Robinson
<b>OBSERVERS</b>	Sean Mizerski, Alex Kunz, Greg Trecha, Burt Cubbinson, Brian Stuart, Zach Spang, Debbie Spang, Bryan Spang , Ken Kayser
<b>CALLED TO ORDER</b>	7:30 PM

## APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>	Motion to approve November 2019 Minutes as amended: Sterling/Devine; carried unanimously	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## APPROVAL OF CONSENT AGENDA

<b>DISCUSSION</b>	Motion to approve December 2019 Consent Agenda: Rose/Devine; carried unanimously	
<b>CONCLUSIONS</b>	Comments from Steve: Yay Mayfield! Yay Bike Rack! Yay Alex!!	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## MEMBER COMMENTS

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>From Alex Kunz: We entered a contest from Curling Geek and we won coins for the sheets! Awesome!!</li> </ul>
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CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

DISCUSSION
<ul style="list-style-type: none"> <li>● Building Progress Updates: <ul style="list-style-type: none"> <li>○ Glass panels were added to doors.</li> <li>○ We're going to get an awning (wood frame canopy with steel roof) on the entrance.</li> <li>○ Steve will find out this week when we are able to get in and paint.</li> <li>○ Custom Ice is installing the low-e ceiling supports (no fabric yet).</li> <li>○ We provided approximately 50 hours of labor towards the back up pump.</li> <li>○ The cure period for the concrete will be done Friday. We're not flat yet; the concrete will be wet sanded to achieve a more level surface. To be discussed with Custom Ice.</li> <li>○ The chiller should be delivered tomorrow! (might be delayed because of weather).</li> <li>○ Electrical wiring work over the ice is done. Camera wire and internet wires will be installed Tuesdays. Detection system will be installed Wednesday.</li> <li>○ After sanding, we can get started on stairs and walkways. We're not sure exactly when that will be, but that will require volunteer labor.</li> <li>○ Electric: We have 2 out of 3 poles. There is damage to our drainage pipe, which will need to be addressed with DLC. Steve filed a claim with DLC robots.</li> <li>○ Still need: <ul style="list-style-type: none"> <li>▪ Asphalt drive and gravel parking.</li> <li>▪ Planting of bushes</li> <li>▪ Dumpster enclosure</li> <li>▪ Handicap parking signs/asphalt painting</li> <li>▪ Bike rack installation.</li> </ul> </li> <li>○ There is a minor cost increase in plumbing and windows.</li> <li>○ There was a minor decrease in painting.</li> <li>○ There was a major increase in Asphalt. The previous bid for the job was over a year ago (\$20,250).</li> </ul> </li> <li>● GNCC: <ul style="list-style-type: none"> <li>○ We need to get something in the GNCC and USCA newsletters about our opening!</li> </ul> </li> <li>● Promissory Note: <ul style="list-style-type: none"> <li>○ The verbiage of the note was sent to all board members.</li> </ul> </li> <li>● Motion to accept promissory note #1 as it is written, with Marie and Steve as the loaners and the club as borrowers: Turner/Sterling; 10 yes, 2 abstention (Marie and Steve).</li> <li>● Brian to order paint: total cost: \$1500.00.</li> </ul>

- Motion to approve Brian to use up to \$1500 to buy paint for the ice: Buffington/Roberts; carried unanimously.
- Email from member:
  - There are some issues with voting by email. Our state only allows us to vote on something that is unanimous. Board members please read over the link/handout for future discussion.

<b>CONCLUSIONS</b>		
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Read and consider email voting regulations	All	

## MEMBERSHIP

<b>DISCUSSION</b>		
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- League Registration should be opening up soon! We'll at least need to send out a Granite Gazette to let everyone know what's coming!!
- We had hoped to have some sort of open house event between Christmas and New Year's. Not sure if that is viable or not. Right now we don't have electricity or restrooms. You can apply for a temporary occupancy permit.

<b>CONCLUSIONS</b>		
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send out Granite Gazette update	Dustin Devine	

## FUNDRAISING

<b>DISCUSSION</b>		
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- Low-e ceiling: \$24,000 (\$25265 total).
- Other: \$2000 left in the match.
  - We've raise \$1265.
  - \$895 came on Giving Tuesday.
  - \$735 left to fundraise. Like and Share people!! Can use for ADA compliance.

<b>CONCLUSIONS</b>		
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

# FINANCIAL

DAPHNE ROBERTS

DISCUSSION		
<b>Pittsburgh Curling Club Financial Report</b>		<b>As of <u>12/9/2019</u></b>
<b>Current Assets</b>		
<b>Cash/Checking/Savings</b>		
Dollar Checking		60,973.58
Charles Schwab Account		1,005.45
PayPal		-
PNC - Money Market		58,245.70
PNC - Primary Checking		6,531.26
PNC - Secondary Checking		1,840.72
Undeposited Funds		<u>16,610.00</u>
<b>Total Cash/Checking/Savings</b>		<b>145,206.71</b>
<b>Other Current Assets</b>		
122001 · Giant Eagle Gift Cards		8,265.00
12100 · Prepaid Expense		1,577.49
Dollar Savings Escrow		<u>140,238.14</u>
<b>Total Other Current Assets</b>		<b>141,815.63</b>
<b>Total Current Assets</b>		<b><u>287,022.34</u></b>
<b>Current Liabilities</b>		
Dollar Bank	4,164.20	Interest on construction loan PAID 11/30
Leonard Jarabeck	271.25	Rock Moving Expenses Reimbursement
Doug Sterling	342.24	Plastic Sheets Reimbursement
Daphne Roberts	835.40	Paint & Supplies Reimbursement
Neill Turner	871.20	Naag Order for Plaques Reimbursement
Tap Club	300.00	Water Donation
Telephonix Inc	5,773.83	Fire and Intrusion
	<u>1,493.19</u>	
<b>Total Current Liabilities</b>		<b><u>14,051.31</u></b>
<b>Long-term Liabilities</b>		
Dollar Bank LOC	1,056,199.06	
GNCC Legacy Trust Loan	75,000.00	
<b>Total Long-term Liabilities</b>		<b><u>1,131,199.06</u></b>
<ul style="list-style-type: none"> <li>• GNCC dues and insurance are due in December. Those who signed up for fall special will be the only people who will be reported to the GNCC and insurance underwriting.</li> <li>• Reimbursements:             <ul style="list-style-type: none"> <li>○ Daphne: \$835.40 for paint etc.</li> <li>○ Neill: \$871.20 for donation plaques</li> <li>○ Doug: \$342.24 for plastic</li> </ul> </li> </ul>		

- Len: \$271.25 for truck rental for rock moving.
- Fire detection and intrusion alarm system: Steve signed the contracts for the detection system with Telephonics. 50% + tax is due at \$1493.19 for intrusion and \$5773.83 for fire (part of construction budget).
- Tap Club: We would like to make a donation of \$300 for the use of their water when curing the concrete. Motion to pay a donation check to the tap club for \$300: Buffington/Roberts; carried unanimously.
- Motion to reimburse Daphne for \$835.40 for paint and supplies, Neill \$871.20 for plaques for donations, Doug \$342.24 for plastic sheeting, and Len \$271.25 for Moving Rocks for a total of \$2320.09 to be reimbursed: Roberts/Drombosky; carried unanimously.

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>MEETING ADJOURNED</b>	Motion to adjourn: Devine/Rose; carried unanimously
<b>NEXT BOARD MEETING</b>	January 13, 2020 at PCC (McCoy Road)

**EMAIL VOTES**

**ALL**

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>