

# Pittsburgh Curling Club Board Meeting Minutes

3/9/2021

7:30

Zoom

<b>MEMBERS PRESENT</b>	Steve Buffington, Nick Connolly, Dustin Devine, Karyn Drombosky, Travis Eiler, Leonard Jarabek, Minnie Meals, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose
<b>MEMBERS ABSENT</b>	
<b>OBSERVERS</b>	Sean Mizerski, Nick Steiner, Brandon Smith
<b>CALLED TO ORDER</b>	7:30 PM

## APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
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<b>CONCLUSIONS</b>		
	Approval of January Minutes as revised: Robinson/Rohrbacher; carried unanimously	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## MEMBER COMMENTS

<b>DISCUSSION</b>		
	•	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**BOARD ANNOUNCEMENTS**

**BOARD MEMBERS**

<b>DISCUSSION</b>	
<b>CONCLUSIONS</b>	

- Insurance:
  - Steve contacted GNCC insurance rep. We have provided them with a roster and check and are all covered insurance wise for our current membership.
  - We may be able to bundle our insurance in the future with one provider and save a little money.
  - Our local insurance agent doesn't specifically give us a discount for security monitoring, so dropping active monitoring won't affect our premium.
- PA Paralysis Grant:
  - Matt and Minnie have completed everything they need to do with the PA paralysis grant.
  - There is an event on 4/10 for wounded veterans.
  - Fundraising and Social Media committees are working on updated pamphlets for team building.
  - Len to look into buying paint sticks for wheelchair curling delivery aids.
- Building Maintenance:
  - There is a pipe leak in the ladies' room. There is a drop bucket. Please check on it when doing cleaning!
  - Chores schedule needs to come back. Karyn had a chores list from last year. Karyn and Marie to pair on re-instituting a chores rotation.
  - Trane to come out for a routine inspection/winter maintenance on the chiller.
- Sport-80:
  - This is an entity that the USCA hired to handle individual registration with the USCA (outside of regional registration).
  - Nick to look into Sport80 insurance and membership implications (especially for things like playdowns and national championships).
  - Karyn to take survey of interest for in-house bonspiel
  - Motion to reserve 4/23/21-4/25/21 for an in-house bonspiel with the actual dates being variable depending upon participation: Drombosky/Meals; carried unanimously
- Summer Bonspiels
  - This in-house spiel can serve as a dry run for the multiple spiels we will need to have during the summer.
  - In order to host multiple summer spiels and not exhaust our volunteer level, we need to try to simplify our events.
  - Look into not serving food but providing coupons to local restaurants.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Look into paint sticks for wheelchair delivery aids	Leonard Jarabek	
Reinvent chores list	Karyn Drombosky/Marie Rose	
Survey membership for in-house spiel	Karyn Drombosky	

## MEMBERSHIP

DISCUSSION		
<ul style="list-style-type: none"> <li>• Spring and Summer Curling:               <ul style="list-style-type: none"> <li>○ We plan on having an extension of the current season to cover the 3 weeks that we were closed. The original ending date for the spring session was 3/28/21.</li> <li>○ New members can pay a \$100 membership fee and then pay \$25 per game. This could be a limited time package for the remainder of the winter season. We can use this as a sort of “ramp up” session that will allow people to join and play NOW without the risk of buying a package that will lose sessions.</li> <li>○ The \$25 “drop in” rate is not feasible in the future when we no longer have mainly pick-up style curling. For now, we can make a deal with ANYONE interested in curling.</li> <li>○ Motion to extend the regular winter season to April 18<sup>th</sup>: Devine/Drombosky; carried unanimously</li> </ul> </li> <li>• In House Bonspiel:               <ul style="list-style-type: none"> <li>○ We can have an in-house bonspiel to cap off the winter season, April 23-25.</li> <li>○ We need to have an annual meeting, but it may be too difficult to do both the annual meeting and the in-house spiel at the same time.</li> </ul> </li> </ul>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Begin planning in-house spiel format	Steve Buffington	

## OUTREACH

DISCUSSION		
<ul style="list-style-type: none"> <li>• KDKA:               <ul style="list-style-type: none"> <li>○ Dustin contacted the KDKA sports rep. They are interested in coming out to film a segment.</li> <li>○ Dustin informed them that we will let them know when we have a better schedule of events (maybe the wheelchair learn to curl?).</li> </ul> </li> <li>• Streaming:               <ul style="list-style-type: none"> <li>○ We have cabling installed in order to be able to have a regular livestream. Dustin to continue to investigate.</li> </ul> </li> <li>• Learn to Curls:               <ul style="list-style-type: none"> <li>○ It is time to restart learn to curls! Covid transmission is down in the area and we have some interest.</li> </ul> </li> </ul>		

- Leonard to begin planning learn to curl events. The biggest issue that we face is volunteers.

### CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue to investigate streaming	Dustin Devine	
Restart Learn to Curls	Leonard Jarabek	

## FINANCIAL

### DISCUSSION

Pittsburgh Curling Club  
Financial Statement as of 2/9/2021

<b>Current Assets</b>			
<b>Cash/Checking/Savings</b>			
Dollar Checking	\$1,792.79		
Dollar Savings	62.61		
Charles Schwab Account	1,005.80		
PayPal	49.04		
PNC - Money Market	92,276.27		
PNC - Primary Checking	9,128.80		
PNC - Secondary Checking	656.06		
Undeposited Stripe Funds	-		
Undeposited Wave Funds	-		
Undeposited Other Funds	-		
<b>Total Cash/Checking/Savings</b>	<b>\$104,971.37</b>		
<b>Other Current Assets</b>			
122001 · Giant Eagle Gift Cards	\$ -		
12100 · Prepaid Expense	10,444.85		
Dollar Savings Escrow	38,097.37		
<b>Total Other Current Assets</b>	<b>48,542.22</b>		
<b>Total Current Assets</b>	<b>\$153,513.59</b>		

<b>Current Liabilities</b>			
<b>Paid/Current Liabilities</b>			<b>PAID/SCHEDULED</b>
GNCC Insurance	\$450.00	1/14/2021	
Keppel Insurance	3,879.03	1/27/2021	
Dollar Bank Loan	8,050.05	1/29/2021	
Telephonix	107.00	1/29/2021	
GNCC Legacy Loan	1,347.65	2/1/2021	
Comcast	144.68	2/4/2021	
Duquesne Light	1,414.45	2/9/2021	
West View Water	29.70	2/11/2021	
Columbia Gas	442.40	2/17/2021	
Columbia Gas Security Deposit	-870.07	2/17/2021	\$427.67 net credit
<b>Total Paid/Current Liabilities</b>	<b>14,994.89</b>		
<b>Long-term Liabilities</b>			
Dollar Bank Construction Loan	\$1,293,696.38		
GNCC Legacy Trust Loan	65,673.18		
Rose-Buffington Loan	102,250.00		
Hutchinson Loan	30,000.00		
<b>Total Long-term Liabilities</b>	<b>\$1,491,619.56</b>		

- Additional Financial Info

- Donately:

Donations from Jan 1, 21 – Jan 31, 21: \$1,114.75 total, including \$360 recurring, \$675 one-time and \$79.75 in-kind donations.

- Giant Eagle gift cards

Purchased by PCC: balance \$0.00 (finally sold the last \$100)

Purchased by Marie: new batch (\$5000) purchased Dec 2020 for \$4750.00.

\$250 “profit” not yet

deposited. IF YOU NEED CARDS- ASK MARIE!!! \$50 cards.

- Funds deposited 1/30/31

GE Gift Cards \$100.00

Logo shop sales (pins) \$ 80.00

Honor snacks \$100.00

TOTAL: \$280.00

- Funds deposited 2/6/21

Sarris Candies fundraiser \$245.43

Membership check \$100.00  
 Honor snacks \$ 10.00  
 TOTAL: \$355.43

- Budget and Cash Flow Projections:
  - All Items paid this month (per Daphne’s report) are within budget.
  - Stowe Twp. developers’ bond ~ \$38,000. Status – all easements have been signed and provided to the township or recorded with Allegheny County. This is supposed to be presented at tonight’s twp. meeting and we should have the township letter to release the bond soon. Steve will be submitting an invoice for \$181.75 (recording fee) since this cost should show up in our books.
- Renninger final payment:
  - Steve provided them comments on their incorrect bill. (requested payment of \$15,869 but we owe them \$11,513) along with a list of things they need to address. Have not gotten a response.
  - Next action is to inform them we are seeking quotes for the repairs that will be deducted from any payments we still owe.
- Telephonix:
  - No reply from my challenge of the service charge (\$314.31).
  - Plan to have SSA look at our problem with the goal of switching contractors.
- Mortgage:
  - We are now paying principle on our loan. The official paperwork is not yet in place. We will have 2 options:
    - Make a lump sum (principle) in exchange for a lower monthly payment or,
    - Convert to a 19-year mortgage for a higher monthly payment.
  - This will be presented to the guarantors for input.

**CONCLUSIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

<b>MEETING ADJOURNED</b>	Motion to adjourn: Meals/Robinson; carried unanimously
<b>NEXT BOARD MEETING</b>	February 9, 2021 at PCC

**EMAIL VOTES**

**ALL**

**DISCUSSION**

<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>