

Pittsburgh Curling Club Board Meeting Minutes

7/13/2020

7:30 PM

Pittsburgh Curling Club

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Minnie Meals, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose
MEMBERS ABSENT	Doug Sterling, Neill Turner
OBSERVERS	
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve June 2020 Minutes: Meals/Rohrbacher; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	None	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> ● Motion to accept the resignation of Neill Turner: Meals/O’Dell; carried unanimously <ul style="list-style-type: none"> ○ Thank you so much for your years of service Neill! ● Building Issues: <ul style="list-style-type: none"> ○ We have had a number of issues arise in various aspects of the building: <ul style="list-style-type: none"> Moths, clogs, and other dehumidifier problems. Freon and Belt issues on the AC Roof leaks Wall cracks Telephonix equipment Issues ○ All of these have been or are currently being dealt with. ● Cashflow: <ul style="list-style-type: none"> ○ We are still coming in under budget on our bills, but we expect the utilities prices to go up in the heat wave. ○ We need to get an as-built site plan so that we can get our developer's bond back. ○ Still need to pay GNCC insurance, School tax, MBD, and Advent. ○ In October/November we will NEED new income to pay our bills. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OUTREACH

DISCUSSION		
<ul style="list-style-type: none"> ● Paralympic Team Rental Details: <ul style="list-style-type: none"> ○ Initially, this was a group of 8-11 participants (athletes and coaches). However, due to COVID, their parent organization was no longer allowing them to travel here for practice time under the banner of the organization. They are still permitted to come privately and pay to practice. ○ With 5 participants curling Wednesday-Friday, we will net \$750. ○ We will need a scrape each morning. ○ Visiting curlers would like to participate in evening games, assuming under 25 participants. ○ All COVID protocols will need to be followed to the best of everyone’s ability. ○ Motion to allow the 5 wheelchair curlers to join us in league competition provided 		

we don't oversubscribe our limit: Buffington/Jarabek; carried unanimously.

- Upcoming Learn to Curls:
 - September 12th: One group of 10 people, to be held after the 2pm Draw.
 - October: One group of 30 people from Wheeling (assuming state guidelines allow).

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

DISCUSSION

- Annual Meeting:
 - The board will be picking a September date.
 - We can deal with in person attendance etc. as we get close to that date.
 - It is impossible to tell what the state of the pandemic will be by then.
- Board Meeting Schedules:
 - Several options were discussed for holding the regular board meetings with an attempt to find the option that impacts regular curling the least.
 - Motion to make the board meetings the second Tuesday of each month starting at 7:30pm: Jarabek/Drombosky; carried unanimously
- Post COVID Operations:
 - Things have been going relatively well; People are curling and no one has gotten sick.
 - Due to our need for revenue, we will be moving to an amended “yellow” phase that will allow for Learn to Curls to be held (in accordance with state and local guidelines), but will still require things like masks and social distancing.
 - Yellow phase to be updated by Daphne.
- Membership fees from Spring:
 - COVID has put us and many other businesses in a relatively dire financial situation. Simply refunding all of the membership fees for the members who missed out on Spring curling would bankrupt the club. A system will be created to provide a level of value for the fees the members paid without forcing the club to close.
 - Proposal:
 - Loyalty Bond: you gave us some money early, we will hold you a place and let you spend it slowly over time.
 - The goal is to figure out how much we owe people back based upon how much they have played in the Summer open curling league. We can then allow them to use that sum slowly over the course of (for example) 2 years.

Steve to put together a spreadsheet for that valuation.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update Yellow Phase	Daphne Roberts	
Create curling valuation spreadsheet	Steve Buffington	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION				
Financial Report:		as of 7/13/2020		
Current Assets				
Cash/Checking/Savings				
	Dollar Checking	\$10,824.09		
	Dollar Savings	26.7		
	Charles Schwab Account	1,005.57		
	PayPal	-		
	PNC - Money Market	16,006.84		
	PNC - Primary Checking	2,245.09		
	PNC - Secondary Checking	1,769.03		
	Undeposited Stripe Funds	103.68		
	Undeposited Funds			
	Total Cash/Checking/Savings	\$31,981.00		
Other Current Assets				
	122001 · Giant Eagle Gift Cards	\$1,045.00	???	
	12100 · Prepaid Expense	11,005.35		
	Dollar Savings Escrow	38,102.43	This is our Developers Bond	
	Total Other Current Assets	49,107.78		
	Total Current Assets	\$81,088.78		

Current Liabilities

Paid/Current Liabilities

PAID/SCHEDULED

Telephonix	107	6/23/2020	Intrusion/Fire Monitoring
Wm T Hutchinson Co PSP	375	6/30/2020	Loan Interest
Dollar Bank	4,604.16	6/30/2020	Construction Loan Interest
Penn National	258	7/2/2020	Building Insurance Differential

Duquesne Light	2,404.86	7/7/2020	Building Electricity
West View Water	22.72	7/13/2020	Building Water
Columbia Gas	66.94	7/17/2020	Building Heat
Total Paid/Current Liabilities	\$7,838.68		
Long-term Liabilities			
Dollar Bank Construction Loan	\$1,300,000.00		
GNCC Legacy Trust Loan	72,676.50		
Rose-Buffington Loan	100,500.00		
Hutchinson Loan	30,000.00		
Total Long-term Liabilities	\$1,503,176.50		

MEETING ADJOURNED	Motion to adjourn: Robinson/Rohrbacher; carried unanimously
NEXT BOARD MEETING	August 11, 2020 at PCC

EMAIL VOTES

ALL

DISCUSSION			
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CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	