

Pittsburgh Curling Club Board Meeting Minutes

10/13/2020

7:30

Pittsburgh Curling Club

MEMBERS PRESENT	Steve Buffington, Nick Connolly, Dustin Devine, Karyn Drombosky, Travis Eiler, Leonard Jarabek, Minnie Meals, Daphne Roberts, Harley Rohrbacher, Marie Rose
MEMBERS ABSENT	Kim O'Dell, Mark Robinson
OBSERVERS	Sean Mizerski, Nick Steiner, Brian Stuart
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS		
Approval of September Minutes: Devine/Meals; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
None		
CONCLUSIONS		
<ul style="list-style-type: none">No comments from Nick or Sean. Welcome Nick!		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION	
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- Developer's Bond:
 - Andy was hoping he could be the engineer on this, but he can't.
 - We need to hire a surveyor, so Andy reached out to Schoup Engineering. They are charging us \$275, to include all needed signatures.
 - Jim and Steve will get them all signed and turn them in.
- Ice:
 - Sean and Steve to plan mid-season flood
- Building:
 - Need a work party to do one last big yard work push before the winter. Travis to coordinate
 - Club Internet does not work well. To be investigated.
- Loan:
 - Convert construction loan to mortgage. We may be able to refinance. Steve to talk to Morton.
- Board representation for guarantors:
 - The intention is to create a policy that will expire. A policy has been proposed that will allow one seat for a guarantor who will have veto power over extra-budgetary votes. Will this seat only exist if there is not another guarantor on the board? Will that person have a vote on other matters? This policy will be further revised.
- Budget:
 - We need to develop budget to discuss and approve and add written policy for voting for financial board guarantor position:
- Website Updates:
 - We are delinquent in meeting minutes and annual minutes. Karyn to put those up. Karyn also to inventory the policies on the website and send to the board.
- GNCC is considering withdrawing from the USCA. For reasons... they are having a board meeting tonight about it.
- Treasurer Position:
 - We have outgrown the single person treasurer position.
 - We are better served splitting that in to three position
 - Nick and Daphne to split these positions fluidly until further notice.
 - Action Item: Nick and Daphne to discuss how they plan to do this and report back
- Ice Use and Revenue:
 - Brandon Smith reached out to UPMC and Sports Medicine reached out to him and came out a couple of weeks ago. He watched a few games. They want to be a sponsor. 3-year package. \$4000 one year donation plus \$3000 baseline testing every year for 3 years. We give them a sign and hog ads on b and c.
 - In exchange, we post literature from them about sport medicine on our website and social media.
 - Matt Berwick and a few others successfully applied for a PA state paralysis grant up to \$20k! Minnie to work with Matt to identify what actions we need to get access to these funds.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop Budget and Further Refine Guarantor Position	Daphne Roberts and Nick Steiner	
Meet with Matt about PA grant	Minnie Meals	
Discuss Treasurer Transition	Daphne Roberts and Nick Steiner	
Plan midseason flood	Steve Buffington and Sean Mizerski	
Set up work party for fall chores	Travis Eiler	
Talk to Morton about Loan Conversion	Steve Buffington	
Add minutes to website and inventory policies	Karyn Drombosky	

EVENTS

DISCUSSION		
<ul style="list-style-type: none"> • Events and Revenue: <ul style="list-style-type: none"> ○ Advertising: <p>Dustin to look into what it costs to get a half page or quarter page add in the City paper online version. Might ask Jacki too</p> ○ Bonspiel: <p>To drive revenue, we should just have an open bonspiel. We probably don't have enough registered members to have an in house. It'll have to be 16 teams to have space between draws. Steve to develop 16 team bracket. We shouldn't have any broomstacking or eating b/c covid logistics. Obviously we have no bar. Can't have buffet food or anything like that. Food could be premade clamshells and eating outside, in cars, or take to hotels? This could get complicated. Probably best to have no food/no bar. Or we could just recommend local restaurants and bars.</p> ○ Friendlies: <p>Would could try to have a friendly with Mayfield. Probably also no food. Maybe donations for beer.</p> ○ Immediate Learn to Curls: <p>Every other Saturday cattle call. Cut off at 16 people. Len to send email to l2c email group to see if there is interest.</p> • Google calendar needs to be updated with all leagues and events. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Look into half page City Paper add	Dustin Devine	
Dust off 16 team bracket	Steve Buffington	

Organize bonspiel	Daphne Roberts and Leonard Jarabek	
Reach out to Mayfield for Friendly	Sean Mizerski	
Set up Saturday Learn to Curls	Leonard Jarabek	

FINANCIAL

DISCUSSION			
Financial Report:		as of 10/13/2020	
Current Assets			
Cash/Checking/Savings			
Dollar Checking	\$204.64		
Dollar Savings	43.16		
Charles Schwab Account	1,005.76		
PayPal	976.8		
PNC - Money Market	115,058.80		
PNC - Primary Checking	7,075.84		
PNC - Secondary Checking	7,307.31		
Undeposited Stripe Funds	103.68		
Undeposited Wave Funds	849.32		
Undeposited Other Funds	420.00		
Total Cash/Checking/Savings	\$133,045.31		
Other Current Assets			
122001 · Giant Eagle Gift Cards	\$95.00		
12100 · Prepaid Expense	7,284.64		
Dollar Savings Escrow	38,111.43		
Total Other Current Assets	45,491.07		
Total Current Assets	\$178,536.38		

Current Liabilities		
Paid/Current Liabilities		PAID/SCHEDULED
West View Water	29.70	9/13/2020
Columbia Gas	24.68	9/16/2020
Telephonix (Intrusion/Fire Monitoring)	107.00	9/28/2020
HAB-MISC (Stowe Sewer)	107.45	9/30/2020
GNCC Legacy Loan	1,347.65	10/1/2020
Dollar Bank (Construction Loan Interest)	4,604.17	10/1/2020
Comcast (Building Internet)	144.68	10/5/2020
Duquesne Light	2,481.83	10/7/2020
Total Paid/Current Liabilities	8,847.16	
Long-term Liabilities		
Dollar Bank Construction Loan	\$1,300,000.00	
GNCC Legacy Trust Loan	71,507.63	
Rose-Buffington Loan	101,250.00	
Hutchinson Loan	30,000.00	
Total Long-term Liabilities	\$1,502,757.63	

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEETING ADJOURNED

Motion to adjourn: Devine/Meals; carried unanimously

NEXT BOARD MEETING

November 10, 2020 at PCC

EMAIL VOTES

ALL

DISCUSSION

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CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

