

Pittsburgh Curling Club Board Meeting Minutes

9/9/2019

7:30 PM

RMU ISLAND SPORT CENTER

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Leonard Jarabek, Minnie Meals, Kim O'Dell, Daphne Roberts, Mark Robinson, Harley Rohrbacher, Marie Rose, Neill Turner
MEMBERS ABSENT	Doug Sterling
OBSERVERS	Brian Stuart, Alex Kunz, Sean Mizerski, Beth Lehman
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve August 2019 Minutes: Jarabek/O'Dell; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
CONCLUSIONS	Motion to approve September 2019 Consent Agenda: Devine/Robinson; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
CONCLUSIONS	Beth Lehman is super excited!!	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> • Building! <ul style="list-style-type: none"> ○ The schedule is moving along! We need to really start getting stuff done. ○ When the floors are done, we are moving our monthly board meetings to the new building! ○ Custom Ice has told us they can start on 10/7, but we are hoping to move that forward by 1 week. If they are actually able to start on 10/7, they will be scheduled to be done by early January. ○ Still working with Duquesne Light about what needs to be completed for the power line installation. This is a potential delay. ○ Bi-weekly meetings are helping things go really smoothly! ○ Security and Internet: <ul style="list-style-type: none"> ▪ Brad Cowen's company is donating installation, low voltage keychain fobs/smart phone access. Also installing non-monitored security cameras. Total cost estimate is \$2500! Thanks Brad! ▪ We need to pick an internet provider. We will need to investigate who is in the area and what is the best price. Brian Stuart will handle. ▪ We will likely not need a phone line. We will want to make sure that we don't need one from monitored fire and security system. ▪ Alex to investigate acquiring a defibrillator. ○ Grand opening proposal: Alex to work with Kim about plans. This should probably include a public open house and a grand opening for curlers. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Investigate IPs for the club.	Brian Stuart	
Investigate getting a defibrillator	Alex Kunz	

MEMBERSHIP

DISCUSSION
<ul style="list-style-type: none"> • Fall Membership Clarification: <ul style="list-style-type: none"> ○ We need to clear up confusion about what curling will be like for fall. It was stated in the Granite Gazette, but we should consider sending another email to the entire membership about the fact that we are not having curling in the fall. • Membership details for the new building!: <ul style="list-style-type: none"> ○ Transition Committee to have proposed leagues and cost structure for next meeting.

CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send out email to membership detailing fall membership	Dustin Devine	
Prepare membership proposal	Transition Committee	

FUNDRAISING

DISCUSSION		
<ul style="list-style-type: none"> • Low-e ceiling: <ul style="list-style-type: none"> ○ We are currently around \$7,000. With the matching we are just over half way there!! • Sponsorship: <ul style="list-style-type: none"> ○ Sponsorship interest has been generated from social media interest. Way to go everybody! ○ Alex to reach out to Stowe Gazette to find out what value points for an ad-for-ad. ○ PTW Energy has agreed to sponsor a league and purchase an in-ice ad. We can offer them whatever league they are interested in! Financial committee is continuing to pursue other sponsorship opportunities. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reach out to Stowe Gazette	Alex Kunz	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION

**Pittsburgh Curling Club
Financial Report**

**As of
9/9/2019**

Current Assets

Cash/Checking/Savings

Dollar Checking	87,330.76
Charles Schwab Account	1,003.14
PayPal	604.38
PNC - Money Market	46,538.97
PNC - Primary Checking	92,857.55
PNC - Secondary Checking	3,558.02
Undeposited Funds	1,440.00

Total Cash/Checking/Savings 233,332.82

Other Current Assets

122001 · Giant Eagle Gift Cards	380.00
12100 · Prepaid Expense	4,779.80
Dollar Savings Escrow	139,943.44

Total Other Current Assets 144,723.24

Total Current Assets 378,056.06

Current Liabilities

Dollar Bank	1,889.15	Interest on construction loan	PAID 8/30/2019
Jordan Tax Services	2,696.70	Sto-Rox School Tax	PAID 8/30/2019
Commonwealth of PA	40.15	2019 First Half Sales Tax	PAID 8/20/2019

Total Current Liabilities

4,626.00

Long-term Liabilities

Dollar Bank LOC	351,015.00
GNCC Legacy Trust Loan	75,000.00

Total Long-term Liabilities

426,015.00

CONCLUSIONS		
Club is solvent. If you would like detailed financial information, please contact the club treasurer.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEETING ADJOURNED	Motion to adjourn: Rose/Turner; carried unanimously
NEXT BOARD MEETING	October 14, 2019 at RMU Island Sports Center

EMAIL VOTES

ALL

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE