

Pittsburgh Curling Club Board Meeting Minutes

2/10/2020

7:30 PM

PCC (MCCOY RD)

MEMBERS PRESENT	Steve Buffington, Dustin Devine, Karyn Drombosky, Leonard Jarabek, Kim O'Dell, Daphne Roberts, Harley Rohrbacher, Marie Rose, Doug Sterling, Neill Turner
MEMBERS ABSENT	Minnie Meals, Mark Robinson
OBSERVERS	Sean Mizerski, Debbie Spang, Zachary Spang
CALLED TO ORDER	7:30 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
CONCLUSIONS	Motion to approve January 2020 Minutes: Sterling/Devine; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

APPROVAL OF CONSENT AGENDA

DISCUSSION		
CONCLUSIONS	Motion to approve February 2020 Consent Agenda: Rose/Rohrbacher; carried unanimously	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION	<ul style="list-style-type: none"> Burt is interested in sheet rental logistics. People are sick of escape rooms and we can sell them on curling instead! :) Alex says thanks to everyone who is busting their butt at the club! It's coming together!
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BOARD ANNOUNCEMENTS

BOARD MEMBERS

DISCUSSION

- Occupancy:
 - We have been granted temporary occupancy! We were unable to test the fire alarms in the ice house today. Once those are tested (next Wednesday 2/19) we should be good to go! They will also do a walkthrough of the fire detection and intrusion systems.
 - NO CURLING with temporary occupancy.
- Building Update:
 - Counters will be installed tomorrow (2/11)
 - Awning will be installed Wednesday (2/12)
 - The claim with Duquesne Light has been filed for the damaged drain pipe for \$2795.
 - Custom Ice is done and the final payment has been made.
 - We still need to pick an internet provider. Ideally building access will be controlled by a smartphone app.
 - We still need exterior privacy bushes, a dumpster enclosure, a mailbox, and an entrance sign.
 - It would also be nice to have a sign on the building!
 - We will need to move our rocks on Sunday (11am at Canonsburg).
 - Telephonix: We will have monitored intrusion.
 - The first person who enters will need to turn off the alarm.
 - The additional balance for this is \$2028.19
 - The fire system was tested and is 100% live.
- Insurance:
 - Tim had numbers from one firm; property, building, and liability: \$11,600 all together. Tim will go back and recheck.
- Community Open House:
 - Motion to approve \$100 ¼ page ad in the Gazette2.0 thanking the community and advertising our open house: Devine/Rohrbacher; carried unanimously
 - Call Tap Club about parking, call Keith about sink, call abjuration about bringing beer; these are all tentative dates

- Board representation for guarantors:
 - This needs to be resolved next month. We need some way for the guarantors to have some say in financial decisions.
- Pittsburgh Curling Club Credit Card:
 - PghCC may need a credit card in the future. PNC says that we would need the club President to authorize the board to enter into a cc contract.
 - Motion to adopt the attached resolution; Rose/O’Dell; carried unanimously

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP

DISCUSSION

- Membership Update:
 - 64 Spring and Summer, 38 Spring, 3 Summer, 4 Social, 1 Booster, 9 Fall Special.
 - Total curlers: 105 w/14 social/booster
 - Total revenue: \$53,866.34 (~\$18,000 short of total goal for first year.)
- Curling for Social Members and Visitors:
 - If you are a member of any GNCC club, you can curl for \$25 per game. If you are a social member, you get 1 for free, then \$25 per game
 - Motion to allow a visiting GNCC/USCA curlers to spare, if there is room in a league for \$25 per game or practice session, with no limits: Jarabek/Devine; carried unanimously
 - Motion to allow social members in good standing to curl once for “free” as part of their membership fee, following which they can spare for \$25 per game if there is space available: Jarabek/Sterling; carried unanimously
- Leagues:
 - Karyn to nail down drawmasters and schedule “Meet and Greet” nights for the week starting 2/20.
 - Drawmasters will have a week following “Meet and Greet” night to assign teams and a schedule.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue logistical work for Open	Marie Rose and All	

House		
Set up drawmasters and meet and greet week	Karyn Drombosky	

FINANCIAL

DAPHNE ROBERTS

DISCUSSION
<ul style="list-style-type: none"> ● Insurance for Mini-Leagues and Learn-to-Curls: <ul style="list-style-type: none"> ○ We will need to report an estimate of learn-to-curl/mini-league participants for insurance purposes. We will report 250 learn-to-curl participants and we can increase that number if needed. ○ Motion to pay the GNCC \$125 for 250 learn-to-curl participants for insurance: O’Dell/Sterling; carried unanimously. ● Electronic Bill Payment: <ul style="list-style-type: none"> ○ Daphne would like normal operating expenses (heating, electric, loan payments, etc) to be paid electronically. ○ Motion to authorize electronic payments for routine monthly payments, reported monthly at the board meeting: Drombosky/Sterling; carried unanimously.

Pittsburgh Curling Club **As of**
Financial Report **2/10/2020**

Current Assets

Cash/Checking/Savings

Dollar Checking	42,229.35
Charles Schwab Account	1,005.57
PayPal	156.18
PNC - Money Market	58,104.74
PNC - Primary Checking	56,506.28
PNC - Secondary Checking	48,498.84
Undeposited Stripe Funds	855.15

Undeposited Funds

Total Cash/Checking/Savings 207,356.11

Other Current Assets

122001 · Giant Eagle Gift Cards	8,455.00
12100 · Prepaid Expense	4,659.79
Dollar Savings Escrow	140,404.28

Total Other Current Assets 145,064.07

Total Current Assets 352,420.18

Current Liabilities

Custom Ice	47,612.50	Final ice floor/low e payment	PAID 2/5
Dollar Bank	5,887.55	Interest on construction loan	PAID 2/3
West View Water	43.66	Building Water	PAID 1/25
Duquesne Light	1,188.17	Building Electricity	PAID 2/6
GNCC Legacy Loan	1,347.65	Second payment	PAID 2/6
USCA Membership	3,577.00	Dues	PAID 1/31
USWCA Membership	379.00	Dues	PAID 1/31
Brooms Up	1,511.95	Hacks, Grippers, Sliders	PAID 2/4
Mark Robinson	2,211.29	Carpet and other construction supplies	PAID 2/6/2020
Telephonix	7,267.02	Intrusion & fire systems balance	ESTIMATE
GNCC	2,249.00	Additional Dues	AS OF 2/7/2020
GNCC Insurance	1,276.00	Member Liability Insurance	NEED L2C/BEGINNER LEAGUE ESTIMATE
Columbia Gas	379.46	Building Heat	Due 2/19
Pair Networks	119.95	Web hosting & software 2 yrs	Due 2/16
Neill Turner	669.76	Donation awards & advertising	Reimbursement
Daphne Roberts	497.97	Construction supplies	Reimbursement
Mark Robinson		Construction supplies	

Total Current Liabilities

28,605.43

Long-term Liabilities

Dollar Bank LOC	1,298,493.20
GNCC Legacy Trust Loan	72,492.20

Total Long-term Liabilities

1,370,985.40

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

MEETING ADJOURNED

Motion to adjourn: Devine/Sterling; carried unanimously

NEXT BOARD MEETING	March 9, 2020 at PCC (McCoy Road)
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EMAIL VOTES

ALL

DISCUSSION		
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CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE