

# Pittsburgh Curling Club Board Meeting Minutes

9/13/2022

7:00

491 McCoy Road

<b>MEMBERS PRESENT</b>	Dustin Devine, Joe Walton, Leonard Jarabeck, Travis Eiler, Gerry Kyle, Steve Buffington, Deb Spang, Burt Cubbison, Sean Mizerski, Constantin Koehler, Daphne Roberts, Allison Devine, Sarah Fissella
<b>MEMBERS ABSENT</b>	Erin McManus, Ryan Fissella
<b>OBSERVERS</b>	Ryan Waskiewicz, Rich Palagallo, Quintin Lovicks, Wenjun Xue, Beth Lehman, Jacki Temple
<b>CALLED TO ORDER</b>	7:15 PM

## APPROVAL OF PREVIOUS MINUTES

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
Approval of Previous Month's Minutes: Walton/Cubbison; carried unanimously		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## MEMBER COMMENTS

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

## BOARD ANNOUNCEMENTS

## BOARD MEMBERS

DISCUSSION		
<ul style="list-style-type: none"> <li>• Planning to fix panel on building from vehicle collision                             <ul style="list-style-type: none"> <li>○ Will be pulling panels off the side of the building near the chiller, under the chiller roof. New panels are about 2 inches shorter than the building, but will be covered by the flashing. Will use the panels from the backside of the building to replace the damaged section on the front of the building.</li> </ul> </li> <li>• First Aid Training                             <ul style="list-style-type: none"> <li>○ Starts 6p Saturday 9/17</li> </ul> </li> <li>• Covid policy                             <ul style="list-style-type: none"> <li>○ Current PCC policy requires proof of vaccination to enter club without mask</li> <li>○ Current local guidelines would drop the vaccination/mask requirement</li> <li>○ Discussion whether we should update our policy to follow that of local guidelines                                     <ul style="list-style-type: none"> <li>▪ Discussion that local guidelines are the most applicable to our club</li> <li>▪ Discussion that making the policy either way more strict or way more lax than other clubs could affect bonspiel registration   <ul style="list-style-type: none"> <li>• Further discussion that there is not a consistent policy across GNCC clubs, so not possible to align with all clubs</li> </ul> </li> </ul> </li> </ul> </li> <li>• GNCC/USCA                             <ul style="list-style-type: none"> <li>○ Deadline to notify USCA that a club wishes to become “at large” is this Thursday</li> <li>○ Would then need to notify USCA that you intend to vote outside of your region, if you intend to vote on the GNCC status at the USCA annual meeting                                     <ul style="list-style-type: none"> <li>▪ Discussion whether we should declare as “at large”.   <ul style="list-style-type: none"> <li>• Discussion that while we believe the USCA will not get the votes required to eliminate the GNCC that we feel we should declare at large and notify the USCA that we intend to vote outside of our region</li> </ul> </li> </ul> </li> <li>○ Dustin will participate in the annual meeting</li> </ul> </li> </ul>		
CONCLUSIONS		
<p>Motion to update the COVID-19 policy to adhere to local guidelines, including dropping the vaccination mandate, with the board reserving the right to adjust that policy at any given time without prior notice: Walton/Jarabek; carried unanimously</p> <p>Motion to become an “at large” member of the USCA: Mizerski/Koehler; carries unanimously</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete “at large” request	Dustin	

## MEMBERSHIP

DISCUSSION
<ul style="list-style-type: none"> <li>• Ice Installation Schedule will be created shortly</li> </ul>

- Will be creating google doc signup sheet so we have the appropriate number of volunteers per session
- Hoping to be able to get morning volunteers so there can be two floods/day
- Drawmasters are listed on the website
- Currently 58 registered members
- Will be compiling members who signed/paid for each draw, then sending this list to each drawmaster
  - Will ensure that the drawmasters have access to the membership roster in google sheets
- Friday Night Draw
  - We failed to market/set up correct registration for the Pizza League
  - At this point it is likely to late to correct these mistakes to run this draw as previously voted on
  - Discussion on if/how we should move forward with the draw
    - Will have \$15 drop in curling.
    - Members can bring guests, will be responsible for teaching their guests.
    - Guests may only come three times/season
    - Unlimited/lifetime members would still be \$15
    - Will send email to last year's membership clarifying the draw structure

**CONCLUSIONS**

Motion that Friday Night league is every other week (when available), open to members or guests of members. Cost is \$15/person, guests may participate up to three times within the season. Walton/Koehler; Spang abstains; motion passes

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**OUTREACH**

**DISCUSSION**

- Open house
  - Looking at Oct 1<sup>st</sup>
  - Sarah Fissella willing to spearhead the event
  - Looking to invite all past members, Olympic LTC participants

**CONCLUSIONS**

**ACTION ITEMS**

**PERSON RESPONSIBLE**

**DEADLINE**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## FINANCIAL

### DISCUSSION

#### Pittsburgh Curling Club Financial Reports

**As of 08/31/2022** **3.19 Months of Solvency**

#### Current Assets

##### Cash/Checking/Savings

Dollar Checking	0.00
Dollar Savings	33,659.50
Charles Schwab	1,006.22
PayPal	0.00
PNC - Money Market	13,010.75
PNC - Primary Checking	10,634.13
PNC - Secondary Checking	8,961.18
Undeposited Stripe Funds	3,279.36
Undeposited Other Funds	0.00
<b>Total Cash/Checking/Savings</b>	<b>70,551.14</b>

##### Other Current/Restricted Assets

122001 · Giant Eagle Gift Cards	-
12100 · Prepaid Expense	8,006.34
<b>Other Current/Restricted Assets</b>	<b>8,006.34</b>

**Total Current Assets** **78,557.48**

#### Current Liabilities

Paid/Current Liabilities		PAID/ SCHEDULED	NOTES
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Duquesne Light	896.42	8/1/2022	PAID
Comcast	196.29	8/5/2022	AUTO
Marie Rose	150.00	8/9/2022	PAID
Iron City Express	96.00	8/11/2022	AUTO
Columbia Gas	32.03	8/11/2022	AUTO
West View Water	22.72	8/11/2022	AUTO
Intuit Qbooks	26.75	8/15/2022	AUTO
Iron City Express	96.00	8/16/2022	AUTO

PA Municipal SV	161.59	8/18/2022	PAID	
PA Department of Revenue - Sales Tax	147.66	8/22/2022	PAID	
PAMS	161.19	8/16/2022	PAID	
STO-ROX School District	8,836.63	8/26/2022	PAID	
STO-ROX School District Service Fee	3.50	8/26/2022	PAID	
Duquesne Light	672.55	9/1/2022	AUTO	Upcoming
GNCC Legacy Trust	1347.65	9/2/2022	PAID	Upcoming
Comcast	196.29	9/5/2022	AUTO	Upcoming
Columbia Gas	32.03	9/12/2022	AUTO	Upcoming
West View Water	22.72	9/13/2022	AUTO	Upcoming
Intuit Qbooks	26.75	9/15/2022	AUTO	Upcoming
Iron City Express	96.00	9/16/2022	AUTO	Upcoming
<b>Total Paid/Current Liabilities</b>	<b>13,220.77</b>			
<b>Long-term Liabilities</b>	<b>PRINCIPAL</b>	<b>CHANGE</b>		
GNCC Legacy Trust Loan	42,636.35	-\$1,231.80		
Dollar Bank Construction Loan	1,202,090.45	-1,915	6.5% Now	
Rose-Buffington Loan	107,000.00	250		
Hutchinson Loan	25,305			
<b>Total Long-term Liabilities</b>	<b>\$1,377,032</b>			

- \$890 in undeposited funds from the Labor Day Raffle
- **Donately**

Aug 2022:

\$210 – 3 donations recurring, members

\$100 – one time donation, member

\$100 – matching donation from Calgon Corporation

\$531.66 - one time donation, member

TOTAL: \$941.66

- Burt Cubbison bought banner and stand to use for advertising at public events
- Reimbursements for Steve Buffington (\$1,084.23). Mounting hardware for cameras, scissor lift, and fiber tape (camera hardware and scissor lift covered by donations; fiber tape is budgeted item).
- Reimbursement for Brad Cowen (\$2,480.34) for Cameras (covered by donations).

- Reimbursement for Dustin Devine (\$392.18) for mini computers (covered by donations).
- Inquiry about the transition in the treasurer’s position as data is not being entered in Quickbooks.
  - Data is being entered in excel and sent to other members of the fiscal team
  - Suggestion to enter the date initially in Quickbooks and then fixes can be made directly in the program.
- MinuteMan Press has agreed to donate \$250 credit
- GNCC interested in buying our old rocks
  - We have 5 sheets of rocks
  - Not all equal
  - Discussion whether we keep a sheets worth of rocks as a backup
    - Could also be used as display/advertising
      - Consensus that this was not necessary
      - Would be able to buy a single stone for those purposes online
  - We paid around \$22,300 for our sets

**CONCLUSIONS**

Motion to reimburse Burt \$94.97 for promotional banner and stand: Koehler/Mizerski; carried unanimously

Motion to offer 5 sets of stones to GNCC for \$25,000: Jarabeck/Walton; carried unanimously

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**EVENTS**

**DISCUSSION**

- 20<sup>th</sup> Anniversary Spiel (Oct 20-23)
  - Currently 21 teams registered, likely will cap at 24 depending on registration numbers
  - Have ordered medals for the 4 events
  - Sarah F offers to handle kitchen duties Saturday of the event
  - Are raffles happening
    - We should do this
    - Discussion that we need to make sure that we start selling tickets immediately when the first draw starts, in the past we have not focused on selling tickets until the weekend
  - Should find a team spare in advance as we have had teams drop out at the last minute
- Wheelchair Spiel (May 4-7)
- Tropicurl (June 8-11)
- Looking to add one more spiel to the calendar, some options below

Proposed Bonspiels:

<b>Event</b>	GNCC Women's/ Senior Women's Championships	Junior National Qualifier	GNCC Mixed National Playdowns	GNCC Men's & Women's National Playdowns
<b>Who Approached Us</b>	Gwen Krailo - GNCC	Dean Gemmell - USCA	Joe Rockenback - GNCC	Joe Rockenback - GNCC
<b>Dates</b>	Feb 23-26	December - February	January or February	December or January
<b>Size</b>	16-20	?	up to 32	up to 32
<b>Registration Revenue</b>	\$6,720 - \$8,400	Depends on # of entries	\$1,800	\$1,800 each
<b>Additional Revenue</b>	Drink donations?	?	Bar revenue?	Bar revenue?
<b>Volunteer Requirements</b>	Full Volunteer level	?	Ice & Check-In	Ice & Check-In
<b>Food Expectations?</b>	Yes	No	No	No
<b>Umpires</b>	?	?	Provided by GNCC	Provided by GNCC
<b>Awards</b>	Provided by GNCC	?	Provided by GNCC	Provided by GNCC
<b>Contingent upon October vote</b>	No	Maybe	Yes	Yes

- Discussion that we need more information regarding Jr Nationals and potential revenue/revenue streams
- Will open registration for Tropicurl/Wheelchair Spiel

**CONCLUSIONS**

Motion to offer to host GNCC women's/senior women's championships February 23-26: Jarabeck/Buffington; carries unanimously

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reach out to Ft Wayne to inquire about their experience with Jr National championships	Daphne	

<b>MEETING ADJOURNED</b>	Motion to adjourn: Buffington/Kyle; carried unanimously
<b>NEXT BOARD MEETING</b>	October 11, 2022 at PCC

**EMAIL VOTES**

**ALL**

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE