

Pittsburgh Curling Club Board Meeting Minutes

9/12/2023

7:00

491 McCoy Road

MEMBERS PRESENT	Erin McManus, Debbie Spang, Burt Cubbison, Ryan Fissella, Gerry Kyle, Joe Walton, Steve Buffington, Rich Palagallo, Sarah Fissella, Allie Devine, Dustin Devine *on Zoom call
MEMBERS ABSENT	Leonard Jarabeck, Sean Mizerski, Jacki Temple, Daphne Roberts
OBSERVERS	Marie Rose, Phoenix Poppendeck, 1 iphone (unknown)
CALLED TO ORDER	7:07 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	<ul style="list-style-type: none"> June minutes have not been submitted. Annual meeting minutes from June have not been submitted. 	
CONCLUSIONS		
Approval of Previous Month's Minutes: R. Fissella /G. Kyle; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ask Travis for June minutes and Annual meeting minutes	Dustin Devine	October 2023

MEMBER COMMENTS

DISCUSSION		
	<ul style="list-style-type: none"> Question - What is the process for signing up for pizza league? 	
CONCLUSIONS		
Contact Jacki Temple		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL REPORT

DISCUSSION			
This was a snapshot on October 9.			
Pittsburgh Curling Club Financial Reports			
As of 08/31/2023		2.36 Months of Solvency if no additional income	
Current Assets	Current Income	Current Liabilities	Current Liabilities for August
End of Month Balance	Income Deposited	PAID	NOTES
Dollar Checking 0.00	PNC - Money Market Interest 0.15	Comcast 251.29	8/5/2023 AUTO Utilities
Dollar Savings 3,369.30	Dollar - Savings Interest 5.12	Duquesne Light 1,275.12	8/8/2023 PAID Utilities
PayPal 0.00	Sponsorship 4,000.00	Iron City Express 120.01	8/9/2023 AUTO Utilities
PNC - Money Market 16,413.04	CyberGrants 67.20	Columbia Gas 32.02	8/11/2023 AUTO Utilities
PNC - Primary Checking 20,696.02	Stripe - Credit Card 16,246.00	West View Water 22.72	8/13/2023 AUTO Utilities
PNC - Secondary Checking 2,043.09	Stripe Fees (480.67)	Intuit Obooks 64.20	8/14/2023 AUTO Office Expense
Total Cash/Checking/Savings 45,521.45	LTC 525.00	Jordan Tax Services 3,517.88	8/15/2023 PAID Stowe Twp Property Tax
Other Current/Restricted Assets	Donation 210.00	Jordan Tax Services 3.50	8/15/2023 PAID Bank Fee
122001 - Giant Eagle Gift Cards -	Membership 2,550.00	Color Palette 2,056.48	8/15/2023 PAID Ice Paint
12100 - Prepaid Expense 16,902.26	League Fees 12,391.67	Dollar Bank 0.95	8/15/2023 AUTO Bank Fee
Other Current/Restricted Assets 16,902.26	Bonsai Entry Fees 4,050.00	Dollar Bank Loan 3,152.54	8/16/2023 PAID Loan
Total Current Assets 62,423.71	Total Income Deposited 23,318.47	Dollar Bank Interest 6,553.15	8/16/2023 PAID Interest
		PAMS 81.84	8/18/2023 AUTO Utilities
		PAMS 0.40	8/18/2023 AUTO Bank Fee
		Jordan Tax Services 9,386.90	8/31/2023 PAID STO-ROX School District
		Jordan Tax Services 3.50	8/31/2023 PAID bank fee
		Total Paid/Current Liabilities 26,534.50	
Movement Between Accounts		Long-term Liabilities	PRINCIPAL
Transfer from PNC - Secondary Checking to:		GNCC Legacy Trust Loan 33,883.91	CHANGE 0.00
PNC - Primary Checking 17,600.00		Dollar Bank Construction Loan 1,167,063.96	-3,152.54 8.5% Now
PNC - Money Market 5,200.00		Rose-Buffington Loan 110,000.00	250.00
		Hutchinson Loan 18,629.20	0.00
		Total Long-term Liabilities 1,329,576.97	
			Total Planned/Current Liabilities 24,734.61

- Ended August 2023 with \$45,521.45 in the bank.
 - Solvency: 2.36 months if no additional income
 - Income last month: \$23,318.47
 - Paid liabilities last month: \$24,477.07
 - September's anticipated liabilities: \$23,985.61
 - Total long term liabilities owed: \$1.33 M

- PCC Small financials
 - Undeposited funds: NONE.

 - Donately:
 - July/Aug 2023
 - Members: \$420 (recurring); \$308.61 in kind.
 - Non member: \$100.00

 - Sept (thru 9.11.23)
 - Members: \$110 recurring donations

 - YTD: \$37,008.

- S. Fissella and A. Devine do not have access to JoinUs to get information about the Stripe account.
 - A. Devine has emailed Brian Stuart about getting Administrative right capabilities.
 - Without administration rights, the money brought in through Stripe cannot be defined.

CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Talk to Brian Stuart about getting access to JoinUs for Sarah F and Allie D		

OLD BUSINESS

DISCUSSION

- Were we doing projected income for this year?
- Laurel Medical has not sent the second part of the donation for sponsoring an event. S. Fissella is checking up on this.

CONCLUSIONS

S. Buffington will update a "scorecard" to help project income for this year.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Committee chairpersons should contact S. Buffington with plans on how money will be brought in and how much money is projected to be raised by their committee.	committee chairpersons	

EVENTS COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● Bonspiels <ul style="list-style-type: none"> ○ Flyers and emails have been sent out to other clubs. ○ Registration is open for the bonspiels. ● GNCC 5 & Under - Francis Dykes tournament <ul style="list-style-type: none"> ○ A 2 venue event at PghCC and Broomstones ○ Concern - there is one set of trophies. Winners of each of the 4 events at both venues will be listed on the trophies. ○ Winners of the "A" event qualify for the USCA 5 & Under. Steve is waiting for confirmation. ○ How registration is going to work is still not clear. ○ Dates: February 22 - 25, 2024 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEW COMMITTEE - SOCIAL COMMUNICATIONS

DISCUSSION		
<ul style="list-style-type: none"> ● B. Cubbison (chairperson), Betty Elliott, Courtney Gerber, Mike Gerber <ul style="list-style-type: none"> ○ A site has been setup for uploading photos & videos ○ A spreadsheet has been setup for ideas 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMMUNICATIONS COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCE COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● Tax Appeal <ul style="list-style-type: none"> ○ Mark Belko from Post-Gazette keeps putting in small comments into the paper ○ Everyone is still waiting for the appeals to be made ○ https://www.post-gazette.com/business/development/2023/09/10/allegheeny-property-assessment-appeals/stories/202309100079 ○ assessment-appeals/stories/202309100079 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBERSHIP COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● Had 1st session for LTC training for instructors ● We are looking for LTC event coordinators. ● Open House <ul style="list-style-type: none"> ○ Emails sent to past members about the 2 open houses and practice sessions ○ Practice session email will be sent out to practice during open houses ● New flyers are being created to be distributed as marketing materials ● Building layout will be presented for the warm room <p>S. Fissella is interested in the email list that L.Kyle has updated.</p>		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FACILITIES COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● The ice installation process is almost complete. One more flood, then scrape & pebble. <ul style="list-style-type: none"> ○ The sign up sheet will be revised and sent out. ● S. Mizerski is pursuing getting a blade sharpened with the Canada Curling store. ● Ceiling repairs will be finished this week. <ul style="list-style-type: none"> ○ Spray in foam insulation will be put in. Plastic will be put up. ○ Sign up for cleaning up the club will be added to the spreadsheet. 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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NEW BUSINESS

DISCUSSION		
<ul style="list-style-type: none"> ● USCA phone call <ul style="list-style-type: none"> ○ new membership model has been presented ○ see PCC options outlined following the minutes ● Registration Software <ul style="list-style-type: none"> ○ We need a few people to look into registration software and make a recommendation. ● Proposal to donate 9 rocks to Bucks County <ul style="list-style-type: none"> ○ Bucks county originally gave us the rocks ● USWCA National Bonspiel in February 2026 <ul style="list-style-type: none"> ○ Anne Kirkpatrick sent an email to Amanda Marchitelli stating their intention to send us an invitation to host this bonspiel. ○ We can look into this event to see what is involved. ● Practice Time <ul style="list-style-type: none"> ○ How will practice time be available to members? ○ Comment - people want dedicated workshops ○ No formal proposal has been made yet. ○ A practice plan needs to be created. <ul style="list-style-type: none"> ■ include dedicated workshops with specific topics and dates. ■ individual practice time ■ practice time is not intended for pick up games ■ practice time is to practice specific skills ■ team practice for bonspiels should be included 		
CONCLUSIONS		
<p>USCA - We will wait until the model is ratified before PghCC needs to make a decision.</p> <p>Software - B Cubbison will create a subcommittee to make a pros and cons list and make a recommendation.</p> <p>Approval to donate 9 rocks to Bucks County Curling Club: R.Fissella / G Kyle; carried unanimously.</p> <p>USWCA Bonspiel - S. Fissella will talk to the Bowling Green Curling club about how the event went for them last year.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The club needs a practice time plan and a practice coordinator.		

ADJOURNMENT

MEETING ADJOURNED	Motion to adjourn: R. Palagallo/S. Fissella; carried unanimously
NEXT BOARD MEETING	October 10, 2023 at 7:00 pm at PghCC

USCA Membership Model

As you may have seen, the USCA is trying to change their membership model. This would eliminate the 95% participation requirement and open the way for the GNCC to rejoin the USCA.

This model will be discussed at the USCA Members Assembly October 13-14. This plan may or may not be ratified at that time.

If Ratified, it looks like we, as the PCC board, will have several choices:

1. Join as a club (\$750 per sheet) and also use the fees collected from our members to provide basic (\$25) USCA membership to all members. If we get past about 74 members by Nov 1, this will cost the club \$4,182 after the enhanced rebate USCA is currently offering.
2. Join as a club (\$3,000) and ask our members if they want the \$25, USCA basic membership. Some will want this “perk” and others might not care. The club’s cost is someplace between \$4,182 and \$3,000. My guess is 40 to 50 members would want USCA membership, maybe less. We would not reach the enhanced rebate so the per USCA member cost is higher, but the overall club cost is less.
3. Join as a club (\$3,000) and not submit a membership roster or individual dues. USCA would then compile our roster based on the members that sign up individually, listing us as their home club throughout the season. USCA would tally the number of members and apply the \$5 rebate per member as a credit to our club to be used the following year.
4. Do not join as a club. Use the collected fees to provide basic (\$25) USCA membership to all members. This option comes with a host of negatives, like not hosting events, not having access to the USCA icemakers, and not having a say at USCA meetings.

Since this model is not yet approved, I think we should table a decision on USCA participation until that ratification vote.