

Pittsburgh Curling Club Board Meeting Minutes

5/14/24

7:00

491 McCoy Road

MEMBERS PRESENT	Erin McManus, Debbie Spang, Sean Mizerski, Gerry Kyle, Steve Buffington, Jacki Temple, Rich Palagallo, Joe Walton, Allie Devine, Dustin Devine, On Zoom
MEMBERS ABSENT	Leonard Jarabeck, Burt Cubbison, Sarah Fissella,
OBSERVERS	Matt Musser, Beth Lehman, Marie Rose, Zach Romitz
CALLED TO ORDER	7:00 PM

APPROVAL OF PREVIOUS MINUTES

DISCUSSION		
	•	
CONCLUSIONS		
Approval of April Minutes: R. Palagallo/J. Temple; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

MEMBER COMMENTS

DISCUSSION		
	• none	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCIAL

DISCUSSION	
-------------------	--

Pittsburgh Curling Club Financial Reports		2.63 Months of Solvency if no additional income													
As of 04/30/2024															
Current Assets		Current Income		Current Liabilities						Current Liabilities for May					
End of Month Balance		Income Deposited		Paid Liabilities		PAID		NOTES		EXPENSE TYPE		Planned Liabilities		SCHEDULED NOTES	
Dollar Checking	0.00	PNC - Money Market Interest	0.32	Duquesne Light	2,978.24	4/4/2024	PAID	Utilities		Comcast	254.50	5/5/2024	AUTO		
Dollar Savings	5,767.02	Dollar - Savings Interest	7.10	Wim T Hutchinson Co PSP	204.46	4/5/2024	PAID	Interest		Duquesne Light	3,090.71	5/7/2024	PAID		
PayPal	0.00	Donations	101.06	Wim T Hutchinson Co PSP	2,503.29	4/5/2024	PAID	Loan		West View Water	22.72	5/8/2024	AUTO		
PNC - Money Market	22,015.42	Drop-in Curling	150.00	GNCC Legacy Loan	75.21	4/5/2024	PAID	Interest		Iron City Express	120.00	5/12/2024	AUTO		
PNC - Primary Checking	19,201.65	Pizza League	(47.35)	GNCC Legacy Loan	1,272.44	4/5/2024	PAID	Loan		Columbia Gas	208.02	5/13/2024	AUTO		
PNC - Secondary Checking	2,098.35	Group LTC	2,250.00	Allison Devine	444.68	4/5/2024	PAID	Logo Shop		Intuit Obooke	64.20	5/14/2024	AUTO		
Total Cash/Checking/Savings	49,082.44	Logo Shop	275.91	Debbie Spang	158.54	4/5/2024	PAID	Bonspiel Food		Dollar Bank Loan	3,895.55	5/15/2024	Loan		
Other Current/Restricted Assets	122,001.00	Sales Tax	13.16	Sarah Fissella	635.47	4/5/2024	PAID	Logo Shop		Dollar Bank Interest	6,010.14	5/15/2024	Interest		
122001 - Giant Eagle Gift Cards	-	Snack Basket	318.00	Comcast	254.50	4/8/2024	AUTO	Utilities		PAMS	70.36	5/18/2024	AUTO		
12100 - Prepaid Expense	134,752.45	Sarris - Fundraiser	32.12	West View Water	59.64	4/9/2024	AUTO	Utilities		PAMS	0.40	5/18/2024	AUTO		
Other Current/Restricted Assets	134,752.45	Stripe - Credit Card	4,731.98	Iron City Express	120.27	4/12/2024	AUTO	Utilities		Commonwealth of PA	100.00	5/20/2024	Sales Tax		
Total Current Assets	183,834.89	Stripe Fees	(158.02)	Columbia Gas	362.76	4/12/2024	AUTO	Utilities		GNCC Legacy Loan	68.84	5/23/2024	Interest		
		Donation	210.00	Intuit Obooks	63.60	4/14/2024	AUTO	Office Expense		GNCC Legacy Loan	1,278.81	5/23/2024	Loan		
		Group LTC	600.00	PAMS	54.72	4/15/2024	AUTO	Utilities		Total Planned/Current Liabilities	14,984.25				
		LTC	1,500.00	PAMS	0.40	4/15/2024	AUTO	Bank Fee							
		Membership	500.00	Betty Elliott	31.10	4/16/2024	PAID	Bonspiel Food							
Movement Between Accounts		League Fees	2,500.00	Sarah Fissella	1,864.54	4/16/2024	PAID	Logo Shop							
Transfer from PNC - Secondary Checking to:		Bonspiel	(420.00)	Dollar Bank Loan	3,300.25	4/19/2024	PAID	Loan							
PNC - Primary Checking	5,900.00	Square - Credit Card	1,205.01	Dollar Bank Interest	6,405.44	4/19/2024	PAID	Interest							
Transfer from PNC - Money Market to:		Square Fees	(36.28)	GNCC Legacy Loan	72.03	4/23/2024	PAID	Interest							
PNC - Primary Checking	15,000.00	Logo Shop	811.00	GNCC Legacy Loan	1,275.62	4/23/2024	PAID	Loan							
		Sales Tax	17.29	Jordan Tax Services	7,532.31	4/30/2024	PAID	Stowe Twp Property Tax							
		Pizza League	225.00	Jordan Tax Services	3.50	4/30/2024	PAID	Bank Fee							
		Drop-in Curling	50.00	Total Paid/Current Liabilities	29,664.01										
		Snack Basket	23.00	Long-term Liabilities	PRINCIPAL	CHANGE									
		Bonspiel - Silent Auction	115.00	GNCC Legacy Trust Loan	27,537.15	-2,548.06									
		Total Income Deposited	9,037.33	Dollar Bank Construction Loan	1,140,379.88	-3,300.25	6.5% Now								
				Rose-Buffington Loan	112,000.00	250.00									
				Hutchinson Loan	13,853.52	-2,503.29									
				Total Long-term Liabilities	\$1,293,770.55										

- Ended April 2024 with \$49,082.44 in the bank.
 - Solvency: 2.63 months if no additional income
 - Income last month: \$9,037.33
 - Paid liabilities last month: \$29,664.01
 - May's anticipated liabilities: \$14,984.25
 - Total long term liabilities owed: \$1,293,770.55

- Small Financials - report from M.Rose
 - Deposited Funds:
 - 4-11-24: \$62.40 - Citizens Charitable Foundation
 - 4-25-24: \$14.40 - Cybergrants
 - \$32.12 - Sarris Candies fundraiser
 - 5-6-24: \$490.00 - Logo shop cash
 - Undeposited funds: \$19.20 - Cybergrants
 - Donately:
 - April
 - Members: (\$110 (recurring), \$2,082 in kind bonspiel
 - Nonmember: \$100.00 (recurring, previous member)
 - May 2024 (thru 5.12.24)
 - Members: \$110 (recurring)
 - YTD: \$6,680 (includes cash, in kind)

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

OLD BUSINESS

DISCUSSION		
<ul style="list-style-type: none"> • Registration software - place holder • SafeSport Certification - board members need to complete this https://usacurling.sport80.com/login 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

EVENTS COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> • Appalachian Plateau Friendly - May 4th <ul style="list-style-type: none"> ○ 43 curlers ○ great reviews from the participants ○ Next year we want to move this earlier to between winter and spring sessions • Tropicurl - Had a zoom meeting on Sunday <ul style="list-style-type: none"> ○ Revised the plan for the bar for the Tropicurl; E. McManus has volunteered to chair the bar • Ed & Day in the 'Burgh <ul style="list-style-type: none"> ○ WTAE has a local app with podcasts ○ June 1 - an episode will be created at the club and aired in the fall 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

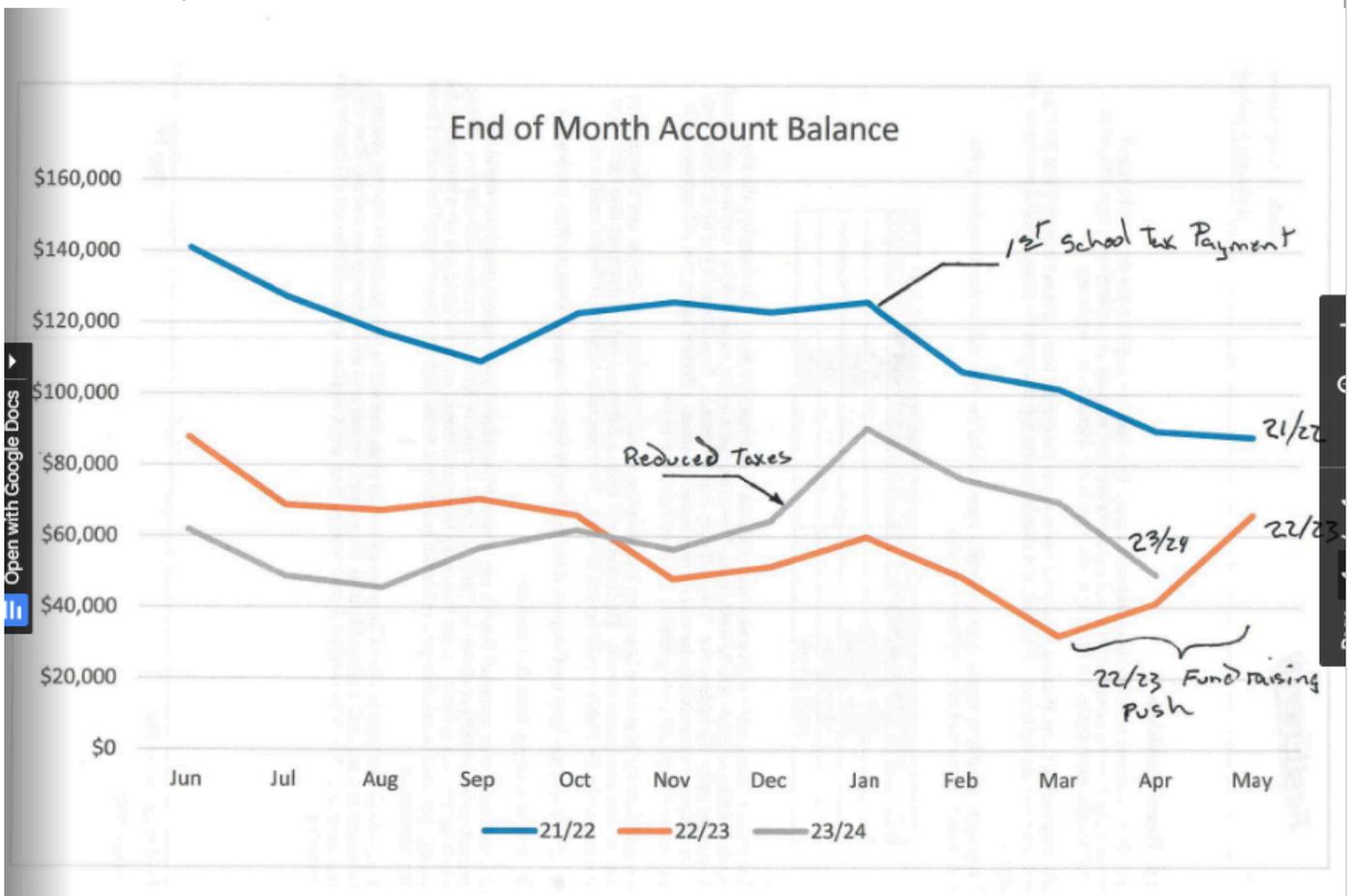
COMMUNICATIONS COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> • We need to send out the email for proxy votes for Saturday 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

FINANCE COMMITTEE

DISCUSSION		
-------------------	--	--

- School District appeal: - A new Conciliation hearing is scheduled for May 23rd to counter the potential of the School District performing a property appraisal, we had our guy do one. As expected, this raised our “fair market value” value from \$1,155,000 to \$1,200,000 and applies for years 2023 and 2024. When combined with the lower common level ratio it could lower our assessed value from \$733,400 to \$655,200. (lower tax rates by ~12%). We’ll see what they present at the meeting.
- [Current Revenue Scorecard](#): - missing some information.
 - o Approximate – 77K from member dues & activities, 49K from L2C’s and Group Events, 64K from bonspiels. Total revenue just over \$216K
- Monthly Account Balances – See Attached.



CONCLUSIONS

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

- No changes in the fee schedule for next year for current / existing members

Recommendation: Rates for 2024-2025 Season remain the same

Curling Plans:	Fall Session Only	Winter Session Only	Both Fall & Winter Session	Installment Payments Available?
1 Draw/League Per Week	\$250	\$250	\$450	No
2 Draws/Leagues Per Week	\$450	\$450	\$750	Yes***
Unlimited	\$600	\$600	\$1,100*	Yes***
Spring Season Unlimited	\$200			
Base membership Fee**	\$100 - NOT reflected in curling plan prices above			

-Unlimited full season membership – now includes Spring season unlimited curling and Friday Pickup & Pizza

** The Base membership fee is a one-time, annual fee that covers insurance and other costs required for each PCC member. During online registration, the \$100 fee will be added to the price of the curling plan.

*** \$25 added for Payment Plans

- Proposed New Member incentives

Definition of new member

- Any first timer to the club
- Anyone that curled at RMU and hasn't returned (out of curling for at least 3 years)
- Anyone new that joined for first time during the Spring 2024 session

Incentives:

- Credit LTC fee and include Base membership for any combined fall/winter or unlimited membership commitment (\$150 discount)
- If purchasing only single session (fall, winter, spring) - Credit for LTC fee only (\$50 discount)
- If a new member did LTC1, LTC2 & LTC3 series, additionally get 2 LTC gift certificates for friends/family (Lora is still working on this.)

New member Discount Implementation

- Discount codes set up in JoinUs
- Discount codes given to New Members, can be applied at checkout during registration process
- Draft version of 2024-2025 Registration and Discount codes currently set up in JoinUs to "Preview" mode. Pending approval/any changes can be activated for online registration.

- Draw masters for 2024-2025 Draws and schedule
 - Confirmed interest in continuing next year
 - Communicated plans to split draws depending on demand
 - Recommend Draw masters have a backup, suggest spare policy and need for guidelines to help draw masters manage their draws. Drawmasters will take it from here and be their own group.
- Discussion about taking attendance next year
 - Any ideas about how to do this - talk to Erin or Gerry

- 2024 - 2025 Season Schedule

Pre-season Open Houses and LTCs	Sept 13 - Sept 18
Fall Session*	Sept 19 – Dec 22
Mid-season Ice Maintenance	Dec 27 – Jan 5
Winter Session*	Jan 6 – April 4
Spring Session	April 7 – June 1
TropiCurl Prep	June 2 – June 4

* Allows for 13 weeks (M,T,W) for Fall and Winter Session Draws

- CCAC Opportunity

Introduction to the sport of Curling

Popular during the winter Olympics, this course includes both on and off ice instruction. In the first two sessions participants will learn the basics of sliding, delivery of stone, sweeping, basic strategy/terms, team positions, curling etiquette, broom stacking, and instructed game scenarios. Sessions 3&4 are games played with experienced instructors and club members to provide a full game experience. No prior curling experience is needed to take this class.

All equipment is provided.

Additional information will be provided upon registration.

Tuesday, 6:30-8-8:30pm

Session 1: September 24, 2024 6:30- 8:00pm

Session 2: October 1, 2024 6:30- 8:00pm

Session 3: October 8, 2024 6:30- 8:30pm

Session 4: October 15, 2024 6:30- 8:30pm

Cost: \$150

Location: Pittsburgh Curling Club, 491 McCoy Road, Pittsburgh, PA 15136

CONCLUSIONS

Approval to keep the member rates the same as last year. G Kyle / S Mizerski; carried unanimously
 Approval for the New Member incentives proposed by the membership committee. G. Kyle / R Palagallo; carried unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Membership committee will come up with a possible reimbursement program for unexpected absences from the curling seasons.	Membership committee	
Gerry to send out discount emails to new members and is to notify Allison Devine of anyone given the discount.		

FACILITIES COMMITTEE

DISCUSSION		
<ul style="list-style-type: none"> ● Long Term <ul style="list-style-type: none"> ○ Ice Out - around June 12th ○ Ceiling plastic in the lady's locker room ○ Lady's room roof leak ○ Rain gutters 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEW BUSINESS

DISCUSSION		
<ul style="list-style-type: none"> ● Annual Meeting <ul style="list-style-type: none"> ○ Must present the Finances (Allie will do this) ○ Talk about this year - successes, heartbreaks, and the business side ○ Talk about next year - schedule, pricing, events, etc. ○ Nominating committee and voting ○ Game winners / Awards ● GNCC vote on USCA Membership - the vote happens at 10:00 am on Saturday, May 18 ● Potential Practice Ice <ul style="list-style-type: none"> ○ National Team Level Curler ● Financial Officer <ul style="list-style-type: none"> ○ Form 990 not due until July at the earliest ○ Will need to notify Dollar Bank ○ Will need to notify Dean Roth (Hutchinson Loan) ○ Sales Tax will need to be completed ○ Allie has started looking into Accounting firms to help with this. 		
CONCLUSIONS		
Approval for Dustin Devine to vote for the GNCC to join the USCA; R Palagallo / J Temple; carried unanimously		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send Steve any slides that should go into the main slides presentation for Saturday's annual meeting or let him know if you have your own presentation.	Committee chairpersons	ASAP

ADJOURNMENT

MEETING ADJOURNED	Approval to adjourn J Temple /R. Palagallo ; carried unanimously
NEXT BOARD MEETING	Tuesday, June 11, 2024 at 7:00 pm PghCC